



# Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

**Meeting to be held in Farnley Hall Park, Hall Lane,  
Farnley, Leeds, LS12 5HA**

Wednesday, 17th July, 2019 at 1.00 pm

**Councillors:**

- |               |                          |
|---------------|--------------------------|
| P Carlill     | - Calverley and Farsley; |
| A Carter      | - Calverley and Farsley; |
| Amanda Carter | - Calverley and Farsley; |
| A Blackburn   | - Farnley and Wortley;   |
| D Blackburn   | - Farnley and Wortley;   |
| A Forsaith    | - Farnley and Wortley;   |
| M Harrison    | - Pudsey;                |
| S Seary       | - Pudsey;                |
| T Smith       | - Pudsey;                |





**Agenda compiled by:** Debbie Oldham  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR

*Images on cover from left to right:  
Calverley & Farsley – Calverley Park; Farsley Town Street  
Farnley & Wortley – Farnley Hall; Wortley Towers  
Pudsey – Pudsey Town Hall; Pudsey Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</b></p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF MEETING HELD ON 20TH FEBRUARY 2019</b></p> <p>To approve the minutes of the meeting held on 20<sup>th</sup> February 2019.</p>	1 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p><b>LEEDS HEALTH AND CARE PLAN - CONTINUING THE CONVERSATION</b></p> <p>To consider the report of the Chief Officer Health Partnerships providing an update on the progress made in actions contained within Leeds Health and Care Plan following the previous engagement with the Committee in autumn 2017.</p> <p>(Report attached)</p>	9 - 34
9			<p><b>CRIME REDUCTION</b></p> <p>To consider the report of the Crime Prevention Officer, introducing a verbal update regarding the work carried out by West Yorkshire Police.</p> <p>(Report and presentation attached)</p>	35 - 48
10			<p><b>OUTER WEST COMMUNITY YOUTH SUMMIT</b></p> <p>The report of the Community Voice and Influence Officer updates members with feedback, information and recommendations of the Outer West Community Youth Summit held on Monday 22<sup>nd</sup> October 2018. The purpose of the event was for discussions between young people and elected members, Young people to have a greater understanding of local democracy and consultation with young people in the Outer West wards to prioritise spend of the Outer West Youth Activity Fund 2019/2020.</p> <p>(Report attached)</p>	49 - 58
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2019/20</b></p> <p>To consider a report from the City Solicitor which invites the Community Committee to consider and determine appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.</p> <p>(Report attached)</p>	59 - 68

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p><b>APPOINTMENT OF CO-OPTEEES TO COMMUNITY COMMITTEES</b></p> <p>The report of the City Solicitor invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2019/2020 municipal year.</p> <p>(Report attached)</p>	69 - 72
13	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANEL (HAP)</b></p> <p>The report of the Chief Officer Housing Management seeks Ward Councillor nominations from Outer West Community Committee to the Outer West Housing Advisory Panel (HAP).</p> <p>(Report attached)</p>	73 - 78
14	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>FORWARD PLAN</b></p> <p>The report of the Area Leader introduces the Inner West Community Committee Forward Plan for 2019/20. It details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities. The report also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.</p> <p>(Report attached)</p>	79 - 86
15	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>OUTER WEST COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>The report of the Area Leader provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.</p> <p>(Report attached)</p>	87 - 98

Item No	Ward/Equal Opportunities	Item Not Open		Page No
16	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>OUTER WEST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>The report of the Area Leader brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	99 - 114
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next meeting of the Outer West Community Committee to be held on Monday 16<sup>th</sup> September 2019, at 1.00pm</p> <p><b>VENUE DETAILS AND MAP</b></p> <p>The meeting is to be held at Farnley Hall Park, Hall Lane, Farnley, Leeds, LS12 5HA at 1pm.</p>	115 - 116

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p data-bbox="675 181 991 219">Third Party Recording</p> <p data-bbox="675 255 1382 472">Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p data-bbox="675 510 1318 584">Use of Recordings by Third Parties – code of practice</p> <p data-bbox="675 622 1398 840">a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p data-bbox="675 842 1382 1133">b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	



## OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 20TH FEBRUARY, 2019

**PRESENT:** Councillor D Blackburn in the Chair

Councillors A Blackburn, P Carlill, A Carter,  
Amanda Carter, M Gibson, M Harrison,  
R Lewis and S Seary

### **40 Appeals Against Refusal of Inspection of Documents**

No appeals against refusal of inspection of documents.

### **41 Exempt Information - Possible Exclusion Of The Press And Public**

There were no exempt items.

### **42 Late Items**

There were no formal late items. However there were supplementary items for the following:

- Agenda Item 9 – Finance Update report Minute 47 refers.
- Agenda Item 10 – Area Update Report Minute 48 refers.

### **43 Declaration Of Disclosable Pecuniary Interest**

No declarations of disclosable pecuniary interests were made. However, declarations in relation to other interests were made by the following Members:

- Cllr. Carlill – The Leeds big thank you campaign and we're proud to be looking out for our neighbours
- Cllr. A Blackburn – Bawns & Heights Community Day
- Cllr. Andrew Carter – Farsley and Calverley Christmas Lights
- Cllr. Seary – Pudsey Carnival and Pudsey Lights
- Cllr. Harrison – Pudsey Carnival and Pudsey Lights

### **44 Apologies For Absence**

There were no apologies.

## **CHAIRS COMMENT**

The Chair requested that the Committee hold a minutes silence to mark the sad death of Gill Hunter. Gill had attended the Community Committee on numerous occasions and helped Ward Members over the years, the Chair said she would be missed.

The Committee were upstanding for 1 minute.

## **CLLR. ANDREW CARTER COMMENT**

Cllr. Carter said that Gill had been an exemplary officer who had always tried to find a way to resolve a problem and she would be greatly missed.

### **45 Minutes - November 2018**

**RESOLVED** – That the minutes of the meeting held on 19<sup>th</sup> November 2018 be recorded as a correct record.

Cllr. Lewis entered the meeting at 13:10.

### **46 LASBT Review**

The Anti-Social Behaviour Team Manager was in attendance at the meeting and presented the report on Leeds Anti-Social Behaviour Team (LASBT) review.

Members were informed of the following points:

- LASBT is now a multi-agency team which includes Police, Fire and Rescue services, Housing Leeds, Belle Isle Tenants Management Organisation Youth Offending and Victim Support;
- Three locally based teams covering South and City Centre, East North East and West North West deliver a specialist ASB service;
- Service standards have been made uniform to ensure consistency of delivery across all teams;
- 60% of issues are noise related and the domestic noise and out of hours noise nuisance teams have now joined LASBT and are currently located within the LeedsWatch Service;
- The complex issues of ASB need to be undertaken by more than one agency and it was acknowledged that a partnership approach was required to address the causes of ASB;
- A triage system is proposed to assess the severity of incoming cases to assist in the decision making and that this is best done at the first point of contact;

- Staff training will ensure that officers are confident using all the tools available to them, empower them to provide robust advice, deliver successful early intervention;
- Currently the West North West Team are located in accommodation that is not suitable for the needs of the team, work is on-going to find a more suitable location;
- A report is due to go to Executive Board in June 2019 for consideration of the final scheme.

**RESOLVED** - To note the contents of the report.

## **47 Finance Report**

The report of the Area Leader provided the Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2018/19 and the current position of the Small Grants and skips pots.

Supplementary information was presented to the Members in relation to the following:

- YAF Project – The Breeze Challenge - £1,479.67
- Litter Bins x8 – Calverley and Farsley - £1,680
- Proposed projects for wellbeing Fund 2019/20

Members were advised that funding had been provided for 26 projects, £1,935 is still available for allocation for Wellbeing Revenue in the 2018/19 budget;

Members considered projects listed at Table 1, 2, and 3 of the submitted report and supplementary information.

Members were advised that no small grants or skips had been requested since the last meeting. Members noted that there was £4,043 still available for allocation for Small Grants and Skip Hire in 2018/19 budget.

Members heard that 7 projects had been funded for Youth Activities and that there is £15,349 still available for allocation for Youth Activities Fund in 2018/19 budget.

Members were informed of the Community Infrastructure Levy (CIL) allocations available for each ward.

Members' attention was drawn to Table 4 which set out applications for SID units in in all three wards. Members discussed the use of SID units and how effective they were in slowing down traffic. Members did raise concerns in relation to how long it took for the SID units to be installed. Members considered the applications for Farsley and Farnley and Wortley as the Pudsey application had been approved via delegated decision.

Earlier in the day Members had attended a workshop to consider projects for 2019/20. A list of the projects to go forward was tabled at the Community Committee.

**RESOLVED – To:**

- Note the current budget position for the revenue Wellbeing Fund for 2018/19, and note or consider applications that have been approved / received since the last meeting – Table 1
- Note the current budget position for the small grants and skips
- Note the current budget position for the Capital Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting – Table 2
- Note the current budget position for the Youth Activities Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting – Table 3
- Note the current budget position for the CIL budget and note or consider applications that have been approved / received since the last meeting - Table 4

Members approved the following projects:

- Notice Board in Tyersal - £1,200 Table 1
- Litter bins in Tyersal - £2,100 Table 2
- Litter bins in Calverley and Farsley £1,680 Table 2 Supplementary Information
- Outer West Easter Holiday Activity Programme - £1,103.38 Table 3
- Breeze Challenge - £1,479.67 Table 3 supplementary information
- SID Units x6 Farsley - £18,660 Table 4
- SID Units x2 Farnley and Wortley - ££6,220 Table 4

Members also approved the following projects for 2019/20 as follows:

<b>Wellbeing Fund Project</b>	<b>Applicant</b>	<b>Amount Requested (£)</b>	<b>Amount approved/declined/deferred (£)</b>
Small Grants & Skips	LCC - Community Committee Support Team	£8,000.00	£5,000.00
Communications Budget	LCC - Community Committee Support Team	£2,000.00	£2,000.00
Pudsey Christmas Lights	Pudsey Christmas Lights	£9,251.00	£9,251.00
Farsley Christmas Lights	Leeds City Council	£6,000.00	£6,000.00
Calverley Christmas Lights	Leeds City Council	£2,000.00	£2,000.00
Rodley Christmas Lights	Leeds City Council	£1,744.00	£1,744.00

Pudsey in Bloom 2019	Leeds City Council, Parks and Countryside	£4,423.36	£4,423.36
Farsley in Bloom 2019	Leeds City Council, Parks and Countryside	£2,790.83	£2,790.83
Calverley in Bloom 2019	Leeds City Council, Parks and Countryside	£3,011.56	£3,011.56
New Farnley in Bloom 2019	Leeds City Council, Parks and Countryside	£1,000.00	£1,000.00
Pudsey Carnival	Pudsey Carnival Committee	£1,085.00	£2,585.00
Farsley Festival 2019	Farsley Community Initiative	£5,080.00	£5,080.00
Bawn's & Heights Community Day	Housing Leeds	£1,700.00	£1,700.00
Farsley Community Orchard	Farsley Community Initiative	£2,305.00	Declined
Additional Area Resource at Tyersal Park and New Farnley Park	Leeds City Council, Parks and Countryside	£13,194.50	£13,194.50
CCTV OW	Leeds City Council	£6,000.00	£6,000.00
Summer Bands 2019	Leeds City Council	£3,200.00	£3,200.00
Love Pudsey	Love Pudsey	£1,350.00	£1,350.00
Renovation of toilet facilities	Pudsey Voluntary Services	£666.26	£666.26
Teaching Young Children To Swim	Pudsey Amateur Swimming Club	£4,251.00	£4,251.00
Targeted Holiday Diversionary Activities	Leeds Youth Justice Service	£1,650.00	£1,650.00
Summer Holiday Targeted Provision	Leeds Youth Service	£1,475.00	£1,475.00
Leeds Cancer Awareness – Learning Disabilities Project	Unique Improvements	£11,275.00	Deferred
Music From The Attic - Kirkstall	Music From The Attic - Kirkstall	£2,232.00	Deferred
Forward with Hollybush	The Conservation Volunteers – Hollybush Conservation Centre	£1,604.00	£1,604.00
<b>Youth Activities Fund Project</b>	<b>Applicant</b>	<b>Amount Requested (£)</b>	<b>Amount approved/declined/deferred (£)</b>
Breeze Friday Night	Leeds City Council's	£9,740.00	£9,740.00

Draft minutes to be approved at the meeting  
to be held on 17<sup>th</sup> July 2019

Project	Breeze Team		
Pudsey Youth Cafe	Love Pudsey	£2,240.00	£2,240.00
DAZL Outer West Active Communities Project	Dance Action Zone Leeds	£6,435.00	£6,435.00
Mini Breeze	The Breeze Projects and Events team	£10,800.00	£10,800.00
Activity Programme for 19/20	West Leeds Activity Centre	£5,800.00	Deferred
Andy's Youth Project	Leeds Youth Service	£2,400.00	Deferred
Multi Activity Camps	LCC - Active Leeds	£5,700.00	Deferred

#### 48 Area update report

The report of the Area Leader updated the Community Committee on pieces of work and partnership working that had taken place in the area.

Members were informed of the work that had been carried out on the Bawns and the Heights which included the following:

- Work is taking place to look at how best to support residents in Wortley to access Job Shops and Jobs and Skills Sessions. An event is being organised as part of International Women's Day which will include a jobs and skills session;
- Action has been taken to address issues of ASB on the Heights via LASBT and the Housing Office;
- A Neighbourhood Watch Group has been set up on Farrow Vale. The group have set a date of 7<sup>th</sup> April, for a day of action along with the Housing Office to clean up the local area;
- Using the support tool CAREVIEW vulnerable properties have been identified on the Heights and Bawns.

The Chair thanked the Officer for attending saying the good work that has been undertaken on the Bawns and the Heights was appreciated.

Member's attention was drawn to points 9-12 of the submitted report which provided an update from Public Health. It was noted that supplementary information in relation to NHS Leeds Clinical Commissioning Group had been circulated to the Committee before the meeting.

Members were advised of the dates of the next Forum meetings:

- Pudsey & Swinnow Forum – Tuesday 16<sup>th</sup> April 2019 at 7pm in Swinnow Community Centre
- Tyersal Forum – Tuesday 30<sup>th</sup> April 2019 at 7:30pm in Tyersal Club

Members discussed leaf fall and leaf clearing in the area, Members appreciated the good work in clearing leaves specifically in the Calverley and Farsley area.

Members' attention was drawn to Appendix 4 which provided peer inspection of some of the youth activities funded by the Community Committee.

The Community Committee had been due to receive an update from West Yorkshire Police, however, they were unable to attend.

**RESOLVED** – To:

- Note the contents of the report;
- Share and promote the social networking platforms for the Outer West Community Committee.

#### **49 Dates, Times and Venues Report 2019/20**

The report of the City Solicitor requested Members consideration to agreeing the proposed Community Committee meeting schedule for the 2019/20 municipal year. Members were also asked if any revisions were necessary to the current meeting and venue arrangements.

Members were advised of the proposed dates as follows:

- Wednesday 17<sup>th</sup> July 2019 at Farnley Hall at 1pm
- Monday 16<sup>th</sup> September 2019 at Pudsey Civic Hall at 1pm
- Monday 4<sup>th</sup> November 2019 at Pudsey Town Hall at 1pm
- Wednesday 19<sup>th</sup> February 2020 at Pudsey Town Hall at 1pm

**RESOLVED** – To agree the Committee's meeting schedule for the 2019/20 municipal year as detailed at point 6 of the submitted report and to be included within the Council's Diary for the same period.

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**Report of: Tony Cooke (Chief Officer Health Partnerships Team)**

**Report to: Outer West Community Committee**

**Report author: Paul Bollom (Head of Leeds Plan, Health Partnerships Team), Catherine Sunter (Lead for Delivery Support Health Partnerships Team), Georgia Kaye (Project Officer Health Partnerships Team)**

**Date: 17<sup>th</sup> July 2019**

**To note**

## **Leeds Health and Care Plan, Continuing the Conversation**

---

### **Purpose of report**

1. To provide the Outer West Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
2. Provide a summary of progress made in implementing the emerging Local Care Partnerships (LCPs).
3. To outline the rationale for refreshing the Leeds Plan and progress made to date.
4. To provide Community Committees with the information required to appoint elected members to LCPs

### **Main issues**

5. The attached report is provided at the specific request of the chair of Outer West Community Committee.

### **Recommendations**

6. To note the contents of the briefing note and receive the update from Leeds Plan, Health & Partnership Team.

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**Report of:** Tony Cooke (Chief Officer Health Partnerships Team)

**Report to:** Outer West Community Committee

**Report author:** Paul Bollom (Head of Leeds Plan, Health Partnerships Team), Catherine Sunter (Lead for Delivery Support Health Partnerships Team), Georgia Blaney (Project Officer Health Partnerships Team)

**Date:** 17<sup>th</sup> July 2019

**To note**

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### **Purpose of report**

1. Provide the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
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### **1 What is the Leeds Health and Care Plan?**

- 1.1 The Leeds Health and Care Plan (the plan) is the Leeds description of what it envisages health and care will look like in the future and how it will contribute to the delivery of the vision and outcomes of the Leeds Health and Wellbeing Strategy 2016-2021. The Leeds Health and Care Plan is guided by the vision that in 2021 Leeds will be a healthy and caring City for all ages where people who are the poorest improve their health the fastest. Implementation of the plan should take the Leeds Health and Care system some way towards achieving this vision.
- 1.2 It is also our 'place based plan for the West Yorkshire and Harrogate Integrated Care System (ICS).

- 1.3 Integrated Care System (ICS) are partnerships of health and care organisations (including the Ambulance Service, Community Healthcare providers, Clinical Commissioning Groups, Healthwatches, Hospital Trusts, Local Authorities, Mental Health Trusts and the Voluntary and Community Sector) that work collectively to plan health and care services on a larger footprint. West Yorkshire and Harrogate Health and Care Partnership is an ICS in development – meaning it has some limited responsibilities for system oversight, but no devolved responsibilities or budgets.
- 1.4 The NHS Five Year Forward View in 2016, described health and care planning across three levels. The approach starts with where people live – their neighbourhood or locality, in our context the Local Care Partnerships (LCPs). Secondly the approach uses the power of ‘place’, in our context Leeds, where Health and Care services can collaborate most effectively with many of the wider determinants of health such as housing, employment, environment and skills. It then recognises certain key service improvements may happen best working across a wider geography. The West Yorkshire and Harrogate Integrated Care System (ICS) supports the importance and primacy of the Leeds Health and Care Plan as one of six ‘place’ based plans within the overall geography.
- 1.5 The Leeds Health and Care Plan has been developed through extensive political engagement. An initial round of discussions in 2017, with ten community committees, involved presenting the case for change in our health and care system. These were led by local GPs and system leaders and presented local data on needs. The local conversations generated significant support and comment for the approach, which was captured and used to amend and refine the Leeds Health and Care Plan.
- 1.6 There has also been and continues to be significant engagement with the public on individual components of the Leeds Plan. In 2018/19 this has included consultation on:
- Ways of working better locally - A deliberative event was held in April 2018 with the public, patients and carers in Leeds about the new ways of local working to support us in developing our plans and priorities
  - The support that young parents need – reviewing maternity information for young parents (under 25) and information used will improve the way this group are referred into maternity services
  - People living with Frailty - understanding what matters to people living with frailty, those at the end of their life and their carers to support development of a tool that measures outcomes from a patient perspective ; and
  - Social Prescribing - understanding peoples experiences of Social Prescribing to support the development of a new service that meets peoples’ needs and preferences.
- 1.7 The Leeds Health and Care Plan works across three dimensions. The first captures principles, qualities and behaviours that have wide implications in how we all work with people. The second has been to work across four programmes to accelerate partnership working for specified projects. The third dimension has drawn together our collective resources that enable transformation (workforce, finance, digital, innovation, estates).

<b>Leeds Health and Care Plan</b>				
<i>By 2021, Leeds will be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest</i>				
<i>A plan that will improve health and wellbeing for all ages and for all of Leeds which will...</i>				
Protect the vulnerable and reduce inequalities	Improve quality and reduce inconsistency	Build a sustainable system within the reduced resources available		
<i>Our community health and care service providers, GPs, local authority, hospitals and commissioning organisations will work with citizens, elected members, volunteer, community and faith sector and our workforce to design solutions bottom up that...</i>				
Have citizens at the centre of all decisions and change the conversation around health and care				
Build on the strengths in ourselves, our families, carers and our community; working with people, actively listening to what matters most to people, with a focus on what's strong rather than what's wrong				
Invest more in prevention and early intervention, targeting those areas that will make the greatest impact for citizens				
Use neighbourhoods as a starting point to further integrate our health, social care and volunteer, community and faith sector around GP practices providing care closer to home and a rapid response in times of crisis				
Takes a holistic approach working with people to improve their physical, mental and social outcomes in everything we do				
Use the strength of our hospital in specialist care to support the sustainability of services for citizens of Leeds and wider across West Yorkshire				
<b>What this means for me...</b>	<b>Prevention</b> "Living a healthy life to keep myself well"	<b>Self Management and Proactive Care</b> "Health and care services working with me in my community"	<b>Optimising Secondary Care</b> "Go to a hospital only when I need to"	<b>Urgent Care and Rapid Response</b> "I get rapid help when needed to allow me to return to managing my own health in a planned way"

- 1.8 The four programmes of projects to accelerate partnership working referred to above are; prevention at scale; self-management and proactive care; optimising secondary care; and unplanned care and rapid response.
- 1.9 Achievements of the Leeds Health and Care Plan can be found in section 4 of this report and in appendix 4. However, to further build on this success and in recognition of the need to evolve and adapt to changes in the system, the strategic context for committing to a forward look and refresh of the Plan is compelling. Further detail on this is provided in section 5 of this report.

## 2 What are Local Care Partnerships?

- 2.1 Local Care Partnerships (LCPs) form the basis of Leeds' vision of locally integrated health, wellbeing and care based in communities. They will use a "bottom up" approach to improving health, wellbeing and care with a focus on priorities such as a better response to people living with frailty. LCPs are based on 18 geographies which aim to mirror natural communities, GP practice patient lists and existing relationships between GPs. Please see appendix 1 for the map of LCP areas.
- 2.2 As can be seen from this map, the LCP that predominantly covers this Community Committee is Pudsey LCP.
- 2.3 Each LCP will use a multi-agency approach working with staff and local resources including those which impact on the wider determinants of health, such as housing or employment. LCPs are formative. They are aligned to existing 13 Neighbourhood Teams and emerging Primary Care Networks (PCNs) but will take time and resources to support their development and therefore will take a number of years to achieve their full potential.

- 2.4 Resource requirements for developing LCPs are being addressed by putting additional support in place. The need to develop neighbourhood models has been recognised within the Integrated Care System arrangements for West Yorkshire and Harrogate, and this has resulted in allocated funding to Leeds to progress its requirements. To date this has resulted in recruiting a Head of LCP Development and supporting team and includes a specific role to support voluntary sector inclusion and participation in LCPs.
- 2.5 In the recent ward member conversations there was overwhelming support for the LCP approach as a route to better outcomes through integrated working.
- 2.6 Reflecting the progress Leeds is making in establishing LCPs, developing outcomes for people living with frailty as a whole population and establishing linked data, Leeds was selected as one of four ‘leading edge’ sites to participate in a national 20 week Population Health Management programme. Having a population outcomes framework has brought together providers working across organisational boundaries to design approaches and achieve outcomes that matter most to people. 4 LCPs – Pudsey, Woodsely, Seacroft and Garforth have designed personalised interventions to support people living with frailty. 7 further LCPs (with an emphasis on the more deprived areas of Leeds) will start this work in September. Further information on the population health management approach can be found in appendix 2.
- 2.7 Through the NHS Long Term Plan, additional resources will be invested in a local approach through an initiative known nationally as Primary Care Networks (PCNs). PCNs will support better contracting, additional innovation funding and develop clearer roles to support our Leeds LCP approach.
- 2.8 LCPs will benefit from this and will support PCN development through bringing together leaders from statutory health and care services with third sector, housing, employment, planners, elected members and local people to deliver the ambition of the Leeds Health and Wellbeing Strategy.

### 3 Progress made in the last year

#### ***Engagement / Big Leeds Chat***

- 3.1 A specific commitment made to both the Leeds Health and Wellbeing Board and the Community Committees in 2017 was ‘having citizens at the centre of all decisions and change the conversation around health and care’. This is one of the guiding principles of the Leeds Health and Care plan.
- 3.2 As part of this commitment The Big Leeds Chat, a new ‘one partnership, one city’ approach to engagement with citizens, took place on 11 October 2018 in Kirkgate Market. It is planned to be an annual event and the next Big Leeds Chat will be taking place on 7th November 2019.
- 3.3 The listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.4 The principles of the Big Leeds Chat approach were:

<b>Principle</b>	<b>Action</b>
Go to where people are	The event took place at Leeds Kirkgate Market which has a footfall of over of 25,000 on a Thursday and brings together people from many different communities, geographic, socioeconomic and communities of interest from all over Leeds.

One health and care team	We asked people to imagine that we were working for a coordinated health and care system and therefore there was a no jargon, no lanyard approach and everyone wore yellow Big Leeds Chat t-shirts.
Senior decision makers	There was significant attendance from senior decision makers and policy makers. This meant that people could speak directly with people that make things happen as well as giving real insight to decision makers about their everyday lives and experiences.

3.5 Key themes raised during this event can be found in Appendix 3. Themes cover both health related issues and wider determinants of health, such as education and housing.

## 4 Progress made though the Leeds Plan

4.1 To date, through the strategic direction of the Leeds Health and Wellbeing Strategy, the Leeds Health and Care Plan has driven a number of successes that are to be celebrated. Some examples of where we are starting to see a difference locally include:

- 3,535 Collaborative Care Support Planning (CCSP) appointments held between 1st April and 31st December 2018. CCSP facilitates a change in people's annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care.
- 119 GP referrals to the service One You Leeds between April 2018 and March 2019. One You Leeds is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of 'improving the health of the poorest the fastest'.
- Pudsey LCP is one of the four LCP's that are participating in a 20 week pilot for the population health management programme and have designed personalised interventions to support people living with frailty. Pudsey have focused on 80 people over 60 with moderate frailty, long term conditions, balance and weight issues who aren't connected to the neighbourhood teams (health or social care), also those with severe frailty with the aim of connecting more with GP. Their aims have been improved activation and personal resilience, people having a clear care plan, with actions that are realised, leading to person centered care and a reduction in duplication of services. There has been real learning from a more productive multidisciplinary team; a change in the focus of professionals to one of 'what matters to people'; more involvement of the third sector and people experiencing a more holistic response.
- 414 referrals to the National Diabetes Prevention Programme were made between April 18 and March 19. The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme.

We are not yet able to break down the local impact of as many city initiatives as we would like to, however appendix 4 details further successes which will benefit residents in the Community Committee area.

4.2 The broader successes include:

- A first plan for Leeds spanning the health and care system developed through significant co-production;
- An organic plan shaped by wide range of partners;
- Elected Member engagement as central to the changes;
- Developing a strong identity and thinking of Leeds as a place;
- Simple yet effective approach with better consistency in language and definition;
- Understanding that we have to operate within our means and refocus existing

resources to develop and implement change; and

- A governance framework that is being led by connections, relationships, trust and a collective ambition rather than processes and strict governance.
- A recognised cross cutting golden thread of the importance of 'working with' people

4.4 In terms of the overall practical impact of the plan, as a system, we are pleased to say that:

- Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.
- The work of the Best Start programme and Children and Young People's Plan has led to Leeds bucking the trend in child obesity rates among four and five year olds. Leeds is the only English City to achieve this. The drop in obesity has been seen primarily among the most disadvantaged areas in the city. In general obesity levels fell from 9.4% to 8.8% in reception age children with levels falling from 11.5% to 10.5% in the most deprived areas.
- This winter not a single patient was cared for in a non-designated area - this is where someone is being treated in a space that's not dedicated for patient care.
- We also made significant strides this winter in reducing delayed transfers of care so that patients aren't staying longer than they need to within a hospital-based setting. This fits in with our 'Home First' ethos which means that people will be supported to remain or return quickly to their own beds, and their own home (including a care home if that is their usual place of residence) wherever possible.



## 5 Next Steps

- 5.1 The Leeds Health and Care Plan is making a significant contribution towards achieving our Health and Wellbeing Strategy. To build on this success and in recognition of the need to evolve to adapt to changes in Leeds, the strategic context for committing to a forward look and refresh of the Plan is compelling for the following reasons:
- **Progress achieved** - Aspects of the current Leeds Plan have been completed therefore some actions may no longer need to be included, or alternatively through delivery have become embedded as business as usual.
  - **Local context** - The emerging headlines from our Joint Strategic Assessment (JSA) which looks at the current and future health and care needs of a population, highlights the need for a continuing and expanded focus on the wider determinants of health and challenge to reduce health inequalities in Leeds. There are significant emergent changes in need, particularly in our deprived communities that require support.
  - **National and regional context** - The NHS Long Term Plan, published in January 2019 states that all regional Integrated Care Systems (ICS), such the West Yorkshire and Harrogate Health and Care Partnership (WY&H Partnership) that Leeds is part of, will have a central role going forward. Since the majority of the work of the WY&H Partnership will be in the health and care plans from each place (Bradford District and Craven, Calderdale, Harrogate, Kirklees, Leeds, Wakefield) the refreshed Leeds Plan will be a key component of this.
- 5.2 The previous conversations at Community Committees in 2017 significantly influenced and directed the Leeds Plan. Similarly, we invite to board to consider the local implications and comment on local priorities to shape the future of the Leeds Health and Care Plan.

## 6 Appointing elected members to Local Care Partnerships

- 6.1 We have had significant engagement with elected members to date on Local Care Partnerships through a range of routes including:
- Discussions at Community Committees in 2017 and 2018
  - Ward level health and care conversations with elected members
  - Citywide Health, Wellbeing and Adults Community Committee Champions meeting

Through these engagements elected members fed back the following:

- Overwhelming support for the Local Care Partnerships approach as a route to better outcomes through integrated working by not only health and care partners, but those that impact on the wider determinants of health and wellbeing (e.g. Housing).
- Elected members have valuable knowledge and intelligence of the area they represent and the importance of a democratic link between Local Care Partnerships and Community Committees.

6.2 In order to deliver on the feedback we have received, elected member appointments to LCPs have been delegated to Community Committees by Member Management Committee in a similar way to Housing Advisory Panels/Clusters. As a result, work has occurred to map LCPs to Community Committees (see Appendix 1 – LCP 2019 footprints and Community Committee boundaries) and a detailed population analysis of local residents (see Appendix 5).

Based on this analysis, it is recommended that Outer West Community Committee:

- Appoints 1 elected member to Pudsey based on the suggested alignment outlined in the table below (or more subject to its discretion).

Community Committee	Suggested number of LCP appointments	Names of LCP appointed to
Inner North West	2	1 Holt Park LCP & Woodsley LCP <i>(both LCPs meet jointly)</i> 1 Leeds Student Medical Practice
Inner East	2	1 Seacroft LCP <i>(meetings occur jointly with Crossgates LCP)</i> 1 Harehills LCP & Burmantofts and Richmond Hill LCP <i>(meets jointly as HATCH LCP which includes Chapeltown LCP)</i>
Outer North West	1	1 Aire Valley LCP & Otley LCP <i>(Both LCPs meet jointly)</i>
Outer South	2	1 Garforth/Kippax/Rothwell LCP 1 Morley LCP
Inner South	1	1 Middleton LCP & Beeston LCP <i>(both LCPs meet jointly)</i>
Outer East	2	1 Garforth/Kippax/Rothwell LCP 1 Crossgates <i>(meetings occur jointly with Seacroft LCP)</i>
Inner North East	2	1 Central LCP (includes Meanwood and Moortown) 1 Chapeltown LCP <i>(meets jointly as HATCH LCP which includes Harehills LCP &amp; Burmantofts and Richmond Hill LCP)</i>
Inner West	1	1 Armley LCP
Outer West	1	1 Pudsey LCP (includes Bramley)
Outer North East	1	1 Wetherby LCP

- There is accelerated elected member involvement in four LCPs (Woodsley, Seacroft, Garforth/Kippax/Rothwell and Pudsey) which have received intensive support to analyse local data and drive multi-disciplinary responses.

## **7 Role of elected members on Local Care Partnerships**

7.1 Elected members' roles in LCPs will develop as LCPs mature, but will include helping to shape and influence local health and care services to address local needs in addition to achieving citywide priorities. It is envisaged that elected members may use their local knowledge and wider links and influence to impact the wider determinants of health. It is expected that:

- Frequency of formal partnership meetings will be at least once a quarter. Each LCP is unique and may meet more frequently with elected members having the opportunity to be more actively involved in shaping them as they develop.
- The appointed elected member(s) continue to strengthen the relationship between Community Committees and Local Care Partnerships as part of an ongoing broader conversation about health and wellbeing within each locality.

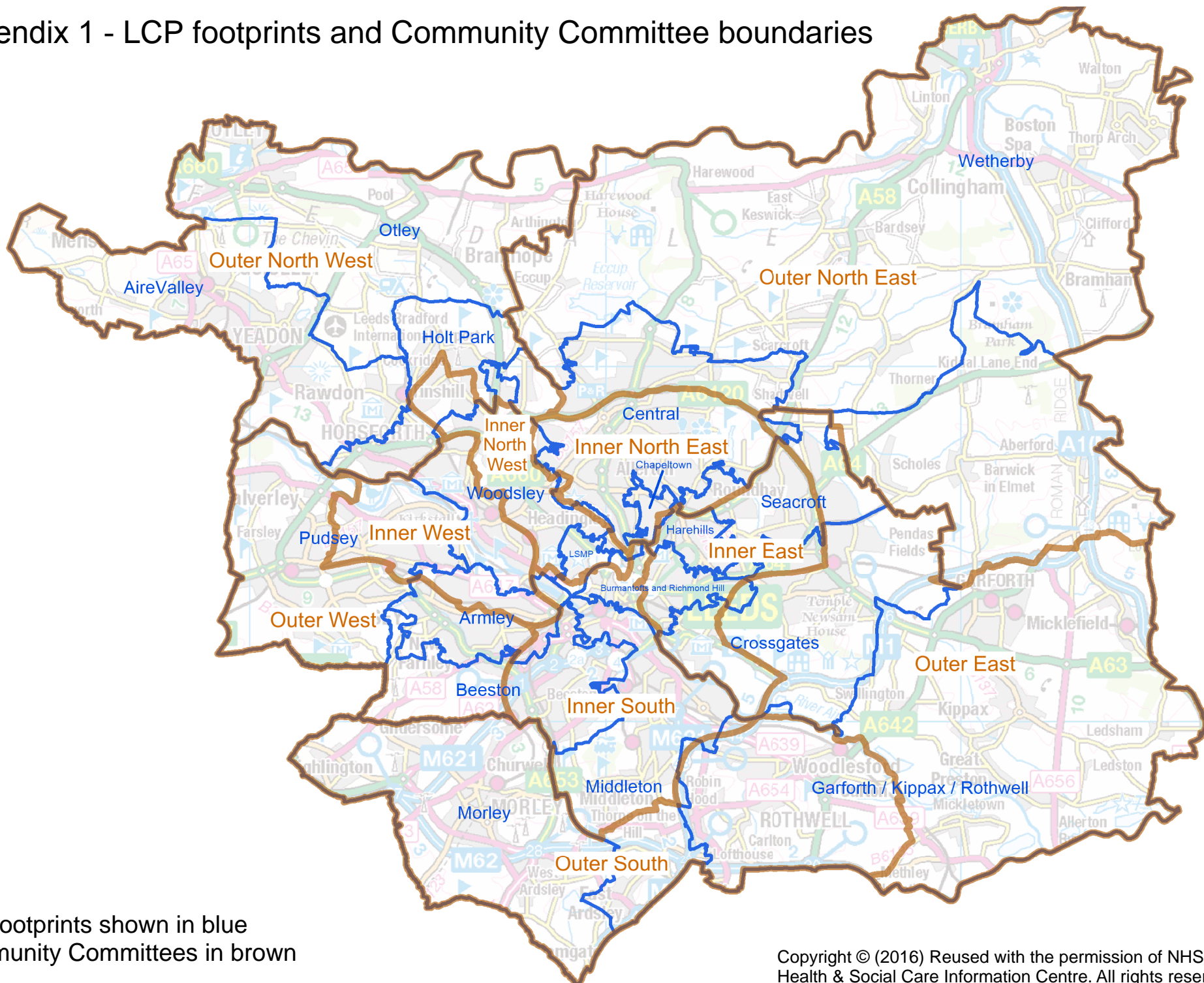
After appointment support will be given to elected members to create initial engagement with LCP's, this will begin with, and learn from, areas where LCP working is most mature.

### **Recommendations**

The Community Committee is asked to:

- a) Note the overall progress in delivery of the Leeds Health and Care Plan;
- b) Discuss and agree the approach to elected member appointment on LCPs
- c) Consider the local priorities to inform the refresh of the Leeds Health and Care Plan

# Appendix 1 - LCP footprints and Community Committee boundaries



LCP footprints shown in blue  
Community Committees in brown

## Leeds Health and Wellbeing Strategy

Leeds wants to be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest'. We believe that using a Population Health Management approach will be a key mechanism to enable us to achieve this commitment.



## What is Population Health Management?

Population Health Management (PHM) is founded on a collective understanding, across organisations, of the needs and behaviours of the defined population they are responsible for. It uses data to understand where the greatest opportunities to improve health outcomes, value and patient experience can be made; and then using available resources to plan, design and deliver care solutions to achieve better outcomes for the defined population.

PHM is a data driven approach which focuses resources on preventative and proactive care.

## What is happening in Leeds?

Reflecting the significant progress Leeds has made in establishing Local Care Partnerships, developing outcomes for people living with frailty and establishing linked data, Leeds has been selected as one of four 'leading edge' sites to participate in a national 20 week Population Health Management programme which will run from January to May 2019.

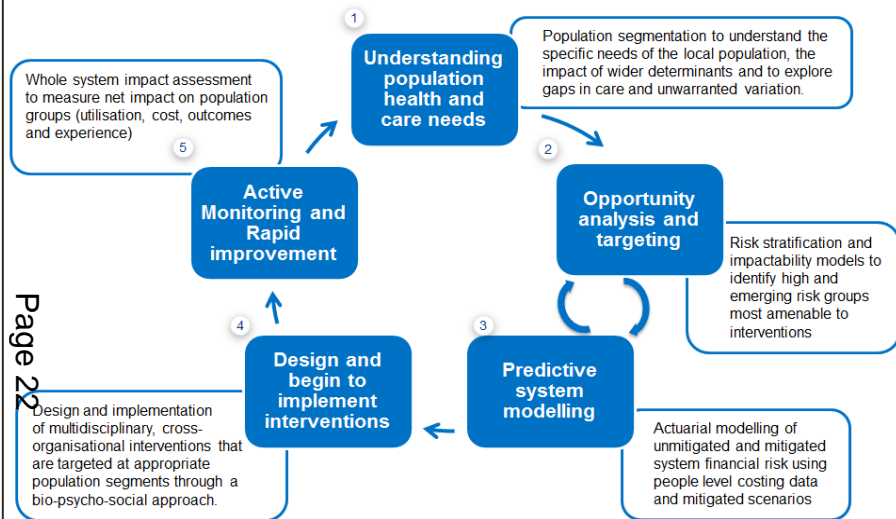
The programme is being delivered by NHS England and their partner Optum Alliance who are providing dedicated expertise. The programme will focus on progressing a PHM approach to improve outcomes for people living with frailty.



## What are the aims of the PHM development programme in Leeds?

1. Changes in care delivery to achieve demonstrably better outcomes and experience for people:
2. Advancing the system's PHM infrastructure and enabling future use of PHM cycle:

### PHM Cycle: Intelligence-led Care Design The Engine of Change for the Programme



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### Programme Structure

Programme leadership team (with support and guidance from System Executive team in PEG)

- **Tim Ryley**, PEG Executive Sponsor (Chief Executive, NHS Leeds CCG)
- **Dr Chris Mills**, Clinical Lead (GP and Chair of Leeds GP Confederation)
- **Gina Davy**, Co-Workstream Lead (Head of Programme Delivery, System Integration, NHS Leeds CCG)
- **Lucy Jackson**, Co-Workstream Lead (Consultant in PH/Chief Officer Adults and Health, Leeds City Council)
- **Frank Wood**, Analytics Lead (Chief Analyst – Portfolio Lead for Public Health and Health Intelligence, Health and Care Hub, Leeds City Council / NHS Leeds CCG)
- **Caroline Baria**, Adult Social Care (Deputy Director, Integrated Commissioning, Adults & Health Directorate, Leeds City Council)
- **Joanne France**, Project Manager (System Integration, NHS Leeds CCG)

#### PHM Executive: Clinical Strategy Group for Frailty

Activities include:

- Practical support from Optum clinical and population health team on care redesign

Outputs include:

- Identification of local opportunities
- Development of targeted interventions and implementation
- Construction of measures to test and evaluate interventions' success
- Learning and sharing best practice

#### Design to Action Team: 4 Local Care Partnerships

Activities include:

- Assessment & implementation of interventions to change care delivery for local populations

Outputs include:

- Team of system change agents work to support delivery of PHM interventions on the front line
- Analyse local data and evaluate opportunities for intervention
- Design and implement local initiatives to change frontline care delivery in Leeds

#### Business Intelligence Team: System BI & Finance Leads

Activities include:

- Practical support from Optum actuaries and population health analytics SMEs

Outputs include:

- Localised population health insight report
- Case for change for identified opportunities
- Balanced outcomes framework
- System model

### Selecting the four Local Care Partnerships

The four LCPs participating in the PHM programme were identified by assessing:

- Maturity of relationships
- Frailty identified as a priority
- Interest and willingness to participate in the programme

The final list of four LCPs were then selected on the basis of:

- Deprivation of LCP area
- Prevalence of frailty

The four LCPs participating in the initial 20 weeks pilot are:

1. Pudsey
2. Woodsley
3. Seacroft
4. Garforth, Kippax & Rothwell



### Appendix 3 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	<p>21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service.</p> <p>Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.</p>
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.

Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.





## Appendix 4 – Leeds Plan Successes

### Prevention at scale – “Living a healthy life to keep myself well”

Progress is being made to reduce the future burdens on the NHS and social care resources. Focus includes:

- Ensuring people who live healthy lives continue to do so
- Increasing the number of people who are prompted and supported to change unhealthy behaviours to enable them to live healthy lives;
- Ensuring our future generations are born healthy and enjoy healthy living as the norm

Recent successes under this programme include:

Project and Description	Successes
<p><b>Better Together</b></p> <p>The programme focusses on the issues that lead to poor health, such as social isolation, and use a community development approach to work with individuals, groups and communities to help them improve their situation and live longer, healthier lives.</p>	<p>Outreach work has engaged over 18,000 people from the 10% most deprived communities into community groups and programmes to improve general health and wellbeing.</p>
<p><b>‘One You Leeds’ (OYL)</b></p> <p>OYL is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of ‘improving the health of the poorest the fastest’. There is a specific aim around increasing access by specific target populations (eg. people living in deprived Leeds, people at risk of long term conditions, pregnant women and emerging migrant populations).</p>	<p>OYL continues to achieve high levels of referrals into the service.</p> <p>In the Outer West Community Committee area there were 119 GP referrals to the service One You Leeds between April 2018 and March 2019.</p>
<p><b>Alcohol Programme</b></p> <p>This programme aims to continue to reduce harm from alcohol through:</p> <ul style="list-style-type: none"> <li>• promoting safe alcohol consumption as the norm</li> <li>• reducing access to alcohol by young people and providing; and</li> <li>• promoting alternative routes to behaviour change for those people who would prefer to self-help.</li> </ul>	<p>There has been a significant amount of activity over the last year aimed at alcohol awareness, including;</p> <p>Alcohol awareness week held from 19 to 25 November which saw significant alcohol related health promotion.</p> <p>The ‘No Regrets’ campaign, an online responsible drinking campaign aimed at 18-25 year olds.</p> <p>Forward Leeds holding a series of events across the city, where people were able to make positive pledges to change their drinking behaviour.</p>



	<p>There has also been a focus on secondary prevention for people who may be attending health services for a condition and present an opportunity to discuss smoking and alcohol use. For example, the Nursing Specialist Assessment 'e-form' is now live on all inpatient wards throughout Leeds Teaching Hospitals NHS Trust (LTHT). This means alcohol and tobacco screening is now being undertaken as part of every inpatient's admission into the hospital as they come onto the wards.</p>
<p><b>Tobacco Programme</b></p> <p>This programme aims to continue to reduce the harm from tobacco through promoting smoke free as the norm, reducing access to tobacco by young people and providing and promoting alternative routes to behaviour change for those people who would prefer to self-help.</p>	<p>Smoking prevalence across the city is now at an all-time low of 16.7%. Progress continues to be made towards the aim to create a smoke free generation, with over 35,000 less smokers in Leeds than there were in 2011. Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.</p>
<p><b>Best Start</b></p> <p>The programme has a key aim to give every child the best start in life, specifically the crucial period from conception to the age of 2.</p>	<p>Food and activity for a Healthy Pregnancy sessions have been made available for pregnant women with a BMI over 25 (and their partners). The sessions use the HENRY strengths based approach – building on participant's current knowledge and begins with an activity looking at what they think a healthy pregnancy looks like.</p> <p>The work of the Best Start programme has led to Leeds being the first city in the UK to report a drop in childhood obesity.</p> <p>There is also a lot of ongoing work with the maternity voices group, ongoing engagement with young people and their families. There has been a focus on mental health, and support for breastfeeding.</p>



## Self-Management and Proactive Care - “Health and care services working with me in my community”

This programme vision is that

In 5 years time people will be able to confidently manage their own health and wellbeing and services will be delivered in a way that identifies and addresses need earlier. Self-Management and Proactive Care will be embedded into every relevant pathway across Leeds?’

We are achieving this by:

- Put in place accessible, appropriate opportunities for support so that people have the knowledge, skills and confidence to live well with their long term condition
- Equip staff with the knowledge, skills and confidence to support someone with managing their long term condition
- Ensure the systems and process support a person centred collaborative approach to long term condition management
- Improved Early Identification of symptoms and conditions
- Improved Management of people with diseases
- Improved support for people at the end of their life

Recent successes under this programme include:

Project and Description	Success
<p><b>Better conversations</b></p> <p>Better conversations is a culture change programme moving the conversation between worker and citizen from a paternalistic dynamic where the worker is viewed as the ‘expert’ and has a role to ‘fix’ the citizen, towards an equal partnership where the worker looks to enable the citizen</p>	<p>To date 48 skills days have been developed overall, with over 700 attendees from 52 different health and care organisations across the city including both the statutory and third sector.</p> <p>Specific skills sessions have taken place for Seacroft and Crossgates LCPs and a session will be taking place with Pudsey LCP in June with a view to potentially rolling sessions out across all LCPs to ensure that focused localities develop skills together at the same time.</p> <p>89% of attendees agreed or strongly agreed that they will use the skills practiced in their role.</p>
<p><b>The Diabetes Structured Education Programme</b></p> <p>To improve uptake for Type 2 Diabetes education courses with an emphasis on targeted groups (men over 40 and BME) with the overall outcome that people feel well supported and confident to manage their condition.</p>	<p>In the last quarter of 2018 there have been 347 referrals into the Diabetes Structured Education Programme.</p> <p>Diabetes education sessions have increased from 33 to 125 per annum.</p>



Self-Management support is now part of the ICS Universal Personalised care plan programme as detailed by NHS England (NHSE).

The percentage of people reporting an improved confidence to manage their condition after the course is sustained at 100%.

Representation in those attending of the targeted groups for the programme remain strong – men over 40 years (52%), proportion of attendees from deprived areas (62%) and people from BAME groups (51%).

**National Diabetes Prevention Programme (NNDP)**

The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme. The intervention consists of improved diet, weight loss and increased physical activity.

Self-Management support is now part of the ICS Universal Personalised care plan as detailed by NHSE

Between April 1 2018 and March 31 2019 5,542 people have been referred for the National Diabetes Prevention Programme (NNDP).

In the Outer West Community Committee area, 414 referrals to the NDPP Programme were made between April 18 and March 19.

**Breathe Easy**

The project aims to develop an integrated network of respiratory peer support groups in Leeds which will result in higher quality and more consistency in terms of how patients with COPD manage their condition.

The 10 Breathe Easy groups in Leeds are in a position of sustainability. The groups are located in Bramley, Middleton, Gipton, Hunslet, Yeadon, Beeston, Allerton Bywater, Harehills, Richmond Hill and Osmondthorpe.

All groups are now operating from low/no cost venues and the numbers attending are growing.

This project has led to a wider programme of developing peer support networks with people with long term conditions.

**Collaborative Care Support Planning (CCSP)**

CCSP facilitates a change in people’s annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care. The results forms a collaborative discussion between professional and person, focusing on “what is important to the person” enabling person

There have been 85,859 CCSP Annual reviews performed in Leeds between April 1st 2018 and March 31st 2019. This programme is part of the ICS Universal Personalised care plan programme as detailed by NHSE. Leeds has been recognised by the ICS and NHSE as meeting the quality markers for personalised care planning.



centered goals to be agreed to support people to self-manage their condition.

In the Outer West Community Committee area, there were 3,535 CCSP appointments held between 1st April and 31st December 2018.

**Social Prescribing**

Social Prescribing offers activity, social and cultural interventions in communities as an alternative to or adjunct to medical interventions.

Social Prescribing is also now part of the ICS Universal Personalised care plan programme as detailed by NHSE

There has been 3749 referrals to the Social Prescribing service. The city is on track to meet the target of 5,000 referrals for the year. Following reprocurement by the CCG there will now be one provider (a consortia) covering the whole of the city, and ensuring that all LCPs have social prescribers.

**Virtual Respiratory Ward**

Leeds Community Healthcare NHS Trust's virtual respiratory ward was expanded to cover Armley to help patients with long-standing respiratory conditions.

The virtual respiratory ward is designed to help those with Chronic Obstructive Respiratory Disease (COPD) exacerbations avoid being admitted to hospital and support earlier discharges for those that have been admitted. COPD can be caused by a number of things including smoking and genetics.

**Frailty Unit**

A multi-disciplinary team work on the unit providing medical and holistic care for patients over the age of 80, or from 65 if they have particular frailty needs.

Emergency departments can be really busy and noisy with lots going on. This can be really difficult for older patients while they are waiting, particularly if they are frail and may have dementia. The Frailty Unit is set away from the main emergency department, so it's a lot quieter and a much better environment for our older patients to be while they're being assessed.

The latest available figures (November 2018) show that the frailty unit at St James's Hospital has prevented 951 admissions in nine months, around 1902 bed days.



## Optimising Secondary Care - “Go to a hospital only when I need to”

Progress is being made with activities with focus to:

- Improve the ways in which we test for cancer, provide treatment and offer support to people after they have had a cancer diagnosis.
- Ensure people will not stay in hospital longer than they need
- Reduce the visits people need to take to hospital before and after treatment
- Have a system that supports people with mental illness requiring secondary care interventions in the most appropriate setting.
- Ensure people will get the medicines that are the best value for them and the city

Recent successes under this programme include:

Project and Description	Successes
<p><b>Cancer Programme</b></p> <p>The objective of the programme is to achieve the best in cancer care for the people of Leeds.</p> <p>The programme is centred around four areas of focus:</p> <ul style="list-style-type: none"> <li>• Prevention awareness and screening</li> <li>• Early diagnosis</li> <li>• Living with and beyond cancer</li> <li>• High quality modern services</li> </ul>	<p>713 additional people have completed a bowel screening test since April 2018 after being contacted by practice champions.</p> <p>The Accelerate Coordinate Evaluate (ACE) pilot pathway is for patients with non-specific but concerning symptoms has now been mainstreamed and the 1000th patient has just recently been referred on this pathway. Early evaluation indicates ACE provides faster diagnosis and clarity to patients and physicians, improves diagnostic findings of other significant but non-cancer conditions and as equally or more cost effective than previous approaches.</p>
<p><b>Care Navigation</b></p> <p>Leeds and York NHS Partnership Foundation Trust (LYPFT) have appointed a nurse to a Care Navigator role based at The Mount. She attends operational delayed discharge forums at Leeds Teaching Hospital Trust (LTHT) as well as The Mount in order to co-ordinate arrangements for people with complex needs in dementia, regardless of hospital setting.</p>	<p>The role has become a valued member of the LTHT Operational Discharge Group, ensuring people are referred to the LYPFT Enhanced Care Homes Team.</p> <p>The role works in partnership with commissioners to invite interested providers to discuss individual needs, develop the care home market and support individuals to leave hospital.</p>



<p><b>Enhanced Care Home Team</b></p> <p>The initiative aims to reduce avoidable delays that older people with complex dementia needs face when being placed from hospital beds to suitable long-term care home placement. They do this through proactively pursuing care home placement options as well as then providing care homes with rapid access to intensive short term input/care.</p>	<p>Between July and December 2018, successfully placed 42 service users to care homes who otherwise would have been in hospital for longer.</p> <p>There are a number examples of supporting care homes in admission avoidance.</p> <p>This service has now received recurrent funding.</p>
<p><b>Medicines and Consumables</b></p> <p>The objective of this programme is for patients to receive the medicines that are the best value for them and for Leeds.</p>	<p>Significant progress has been made in making the best use of the Leeds pound whilst improving service in the following areas;</p> <ul style="list-style-type: none"> <li>○ Stoma care</li> <li>○ Oral nutritional supplements</li> <li>○ Silk Garments</li> <li>○ Wound Dressings</li> </ul>

**Urgent Care and Rapid Response - “I get rapid help when needed to allow me to return to managing my own health in a planned way”**

Progress is being made with activities to:

- Review the ways that people currently access urgent health and social care services including the range of single points of access.
- Look at where and how people’s needs are assessed and how emergency care planning is delivered (including end of life) with the aim to join up services, focus on the needs of people and where possible maintain their independence.
- Make sure that when people require urgent care, their journey through urgent care services is smooth and that services can respond to increases in demand.
- Change the way we organise services by connecting all urgent health and care services together to meet the mental, physical and social needs of people to help ensure people are using the right services at the right time.

Recent successes under this programme include:



Project and Description	Successes
<p><b>Urgent Treatment Centres (UTC)</b></p> <p>This programme will develop UTCs across the city. UTC's offer urgent primary care, both for minor injury and minor illness. The proposal is to develop five UTC's in Leeds. Three UTC's will be in the community (St Georges, Middleton, Wharfedale, Otley and potentially in Seacroft) and two will be co-located at the A&amp;E departments (St James University Hospital and Leeds General Infirmary)</p>	<p>The St Georges Centre in Middleton, South Leeds was formally designated as an UTC in December 2018 by NHS England. This means it meets the national mandate as set out by NHS England. A formal 12 week public engagement programme which sought views on the proposals for UTC's in Leeds has recently been undertaken-analysis is underway during May 2019.</p> <p>The development of Urgent Treatment Centres are underway at the Wharfedale site and at St James's Hospital.</p> <p>Further information on Urgent Treatment Centres will be coming to the next round of Community Committees</p>
<p><b>Clinical Assessment Service (CAS)</b></p> <p>This project aims to provide a Clinical Assessment Service for the Leeds population. People who ring NHS 111 will receive a clinical assessment over the telephone, reducing the number of people who need to receive a face to face appointment.</p> <p>The ambition is for all single points of access to link into the CAS, and for the CAS to book appointments into services when a face to face appointment is required. This will standardise and simplify access into health and care services</p>	<p>The 6 month pilot has been evaluated. Findings show that 50% of all calls to the Leeds CAS were dealt with over the phone.</p> <p>The learning from the pilot is helping to inform how the service can expand for Phase 2. The scope for Phase 2 (2019/20) is currently being determined.</p>
<p><b>High Intensity Users Project</b></p> <p>The service provides tailored support to people who attend A&amp;E frequently to address underlying social, medical and mental health issues.</p>	<p>Those that use the service for three or more months have been found to have better experiences and outcomes – being supported to access the services they most need rather than A&amp;E.</p> <p>Emergency Department attendances and ambulance conveyances were reduced by 53% over the 12 months for the 72 people the service worked with in the last year.</p> <p>This service is ongoing.</p>





### **Yorkshire Ambulance Service (YAS)**

YAS are now able to refer patients directly into the Leeds Frailty Unit at St James's hospital. This means that ambulance staff can assess patients they are called to attend to with a 'frailty score' and determine if they may be best supported in a specialist unit that supports people with similar conditions. This means patients may bypass a potentially delaying and stressful period in the hospital Emergency Department.

The project allows ambulances to take people straight to the most appropriate place for their care giving them the best chance of avoiding admission.

In the first 15 days 18 people benefitted from this pathway.

### **Collective resource areas that enable transformation**

Estates successes include:

- Closer working with Planning on ensuring sustainable community health provision in light of housing growth (actual and target figures in the Site Allocations Plan)
- Focused work on priority neighbourhoods, linking closely with the Neighbourhood Improvement programme and Localities team.

Digital successes include:

- Introduced some significant shared IT services between LCC, CCG, LCH and GP Practices
- Added Children's data in to the Leeds Care Record
- Introduced a new way of sharing child protection information between urgent and emergency care services and social care
- Increased the number of GP Practices taking appointment bookings directly from the 111 service

Workforce successes include:

- 130 people from Lincoln Green attended recruitment events held in the local community in April. All attendees signed up for courses or interviews and 3 nurses from overseas are joining Leeds Teaching Hospitals Trust.
- 300 of the Leeds 'One Workforce' have already attended the System Leadership Programme which has the objective of growing a connected community, who have people of Leeds at the heart of everything we do.
- The first Leeds wide Health and Care Careers and Recruitment Event held on 14 May 2019.

Community Committee	LCP Footprint	Most deprived 5th of Leeds	2nd most	mid	2nd least	Least deprived 5th of Leeds	Grand Total
<b>Inner North West</b>	Armley	104					104
	Beeston	585					585
	Burmantofts & Richmond Hill	717	5,219	1,241			7,177
	Central		1,987		974		2,961
	Holt Park		4,826	4,161	292		9,279
	LSMP		8,177	20,634			28,811
	Middleton			273			273
	Woodsley			6,410	27,749	8,243	11,429
<b>Inner East</b>	Burmantofts & Richmond Hill	18,219	5,027				23,246
	Chapeltown	2,109					2,109
	Crossgates	1,780	6,392				8,172
	Harehills	36,490					36,490
	Seacroft	27,187					27,187
<b>Outer North West</b>	Aire Valley		5,942		13,295	23,818	43,055
	Central					3,029	3,029
	Holt Park		1,714	1,003	14,278	6,559	23,554
	Otley				6,367	15,224	21,591
	Wetherby					38	38
	Woodsley					1,672	1,672
<b>Outer South</b>	Beeston			144			144
	Garforth/Kippax/Rothwell			19,395	7,816		27,211
	Middleton		2	8,384			8,386
	Morley		15,213	3,315	30,981	6,501	56,010
<b>Inner South</b>	Armley	1	68				69
	Beeston	22,019	18,104	105			40,228
	Burmantofts & Richmond Hill	1,869		670			2,539
	LSMP			300			300
	Middleton	19,377	23,405	4,000			46,782
<b>Outer East</b>	Burmantofts & Richmond Hill	1,672	153				1,825
	Central			1,652			1,652
	Crossgates	5,363	1,946		17,030	6,096	30,435
	Garforth/Kippax/Rothwell			3,205	26,130	8,267	37,602
	Seacroft	2	7,508	6,660			14,170
<b>Inner North East</b>	Central	11,973	47	16,833	18,618	15,081	62,552
	Chapeltown	7,847					7,847
	Harehills	634					634
	Seacroft			7,694			7,694
	Woodsley		611	1,141		763	2,515
<b>Inner West</b>	Armley	7,984	4,954				12,938
	Bramley		17,628	1,352			18,980
	Pudsey	6,209	1,469	9,155			16,833
	Woodsley	1,908	17,626	8,182		599	28,315
<b>Outer West</b>	Armley	1,001	6,081	3,097			10,179
	Beeston			2,513			2,513
	Bramley	5,215	6,530	1,489			13,234
	Pudsey	126	7,855	25,269	6,217	8,372	47,839
<b>Outer North East</b>	Central		6,818		1,653	16,278	24,749
	Garforth/Kippax/Rothwell					6,701	6,701
	Seacroft		4				4
	Wetherby				6,192	26,692	32,884
<b>Grand Total</b>		<b>180,391</b>	<b>181,716</b>	<b>179,616</b>	<b>158,086</b>	<b>157,119</b>	<b>856,928</b>



**Report of: Chris Joyce, Crime Prevention Officer, West Yorkshire Police**

**Report to: Outer West Community Committee**

**Report author: Chris Joyce**

**Date: 17<sup>th</sup> July 2019**

**To note**

## **Prevention & Problem Solving**

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### **Purpose of report**

1. To provide the Outer West Community Committee with an update on the work carried out by the Crime Prevention Officer.

### **Main issues**

2. The attached report is provided at the specific request of the chair of Outer West Community Committee.

### **Recommendations**

3. To note the contents of the presentation and receive the update from West Yorkshire Police.

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# Prevention & Problem Solving

Chris Joyce  
Force Crime Prevention Officer

July 2019





# Home Office Modern Crime Prevention Strategy 2016

1



2



3



4



5



6



# NATIONAL POLICING CRIME PREVENTION STRATEGY

**The Aim of Preventive Policing is:** Fewer victims, fewer offences, and less demand on policing achieved by addressing the causes of crime, utilising sophisticated partnership oriented problem solving.

## WHAT WE WILL ACHIEVE – OUTCOMES

- O1 – EFFECTIVE OUTCOMES VIA PROBLEM SOLVING**  
A quantifiable reduction in the threat, risk, harm, and demands associated with crime, anti-social behaviour and other preventable demand
- O2 – REDUCED VICTIMISATION**  
Tackle drivers and vulnerabilities associated with victimisation
- O3 – REDUCED OFFENDING**  
Tackle the causes of offending  
Tackle the opportunities to offend
- O4 – CULTURAL CHANGE**  
Embed preventive policing as the core police function to maximize opportunities to prevent crime, decrease harm and reduce demand through problem solving

## WHAT WE NEED TO BE GOOD AT – CORE DELIVERABLES

- CD1 – REDUCING DEMAND – THROUGH EFFECTIVE, SUSTAINABLE PROBLEM SOLVING**
  1. Structured problem solving with partners
  2. Understanding problems
  3. Effective ownership of problems
  4. The most appropriate cost effective intervention at the earliest opportunity
  5. Evaluating and understanding interventions and outcomes
- CD2 – PRIMARY CRIME PREVENTION**
  1. Preventing people from becoming victims
  2. Targeted and effective situational crime prevention focussing on Problem Analysis Triangle (Victim / Offender / Location)
- CD3 SECONDARY CRIME PREVENTION**
  1. With Partners - targeting those at high risk of a life of crime. (e.g. early Intervention, drug and alcohol and troubled families Programmes)
- CD4 TERTIARY CRIME PREVENTION – MANAGING THOSE WHO POSE MOST RISK**
  1. Deal with the criminal / individual, not just the crime or vulnerability
  2. Use the most appropriate intervention (e.g. targeted operations IOM, restorative justice, and the courts).
  3. Ensure national, regional and local analysis is used to allow all staff to assist in tackling high risk offenders (eg OCGs) and protecting their potential victims

## WHAT WILL HELP US TO DO IT – ENABLING FACTORS

- EF1 – STRONG AND IMAGINATIVE LEADERSHIP**
  1. National Policing Leads to develop and share emerging/current practice and evidence which reflects opportunities for problem solving, preventive policing and cultural change in their areas of expertise
  2. Develop and implement strategies, plans and Performance Management structures to focus on prevention rather than response
  3. Encourage innovation and sharing of ideas
- EF2 – MANAGE KNOWLEDGE AND DISSEMINATE WHAT WORKS**
  1. Develop evidence based standards, guidance and Authorised Professional Practice
  2. Establish a repository to ensure products are accessible from one place, eg, prevention guidance and toolkits (by crime type as developed by national leads).
  3. Develop training and continuous professional development to drive preventive policing
  4. Provide and promote appropriate access to crime prevention advice for the public and partners (e.g. hard copy, web, apps).
  5. Make best use of IT to support problem solving
- EF3 – WORKING TOGETHER – WITH A WIDE RANGE OF PARTNERS**
  1. Work with Central Government to tackle the drivers of crime
  2. Involve key stakeholders and partners at all levels:
    1. National 2. Regional 3. Local
  3. Collaborate on broad themes and issues which impact on demand, (e.g. Early Interventions, Health, Wellbeing and Mental Health)
  4. Prevention is everyone's responsibility

## HOW WE WILL ALIGN OUR RESOURCES NATIONAL – REGIONAL – LOCAL – PERSONAL RESPONSIBILITY

- R1 – STRATEGIC GOVERNANCE**
  1. National group to be established to drive preventive policing agenda
  2. Partners are actively involved as owners, leaders and contributors to preventive policing activities at all levels of policing
  3. Better developed local and regional structures to coordinate and drive preventive policing activity
  4. Network of regional forums established that force SPOCs and national structures can feed into
  5. Forces to assess their local problem solving practices to ensure effective and coordinated problem solving structures (e.g. SPOC in each force for preventive policing)
  6. Preventive policing and problem solving to be integrated into the NIM at ALL levels
- R2 – STAFF**
  1. All staff with a public contact role to provide prevention advice as a core function and to be trained in preventive policing to a nationally agreed standard
  2. Demand reduction to be maximised through the effective use of specialist prevention staff (national role profiles being updated), the implementation of the strategy and adoption of a basic operating model (being developed)

## USE OF RESOURCES

- VFM1 USE OF RESOURCES – VALUE FOR MONEY AND REDUCING DEMAND**
  1. Existing budgets and resource deployments to be assessed against this strategy – opportunities for more effective demand reduction based on reducing threat, risk, harm and vulnerability?
  2. Does tasking ensure local to global and global to local impact (e.g. what can a NPT do to prevent tertiary activity, what can the NCA do to disrupt primary activity)?
- VFM 2 MANAGING PERFORMANCE**
  1. Set national standards (College of Policing)
  2. Set nationally agreed matrix to allow forces to baseline compliance and progress against the strategy (National Lead)
  3. Quality Assurance (HMIC)
  4. Police processes to value problem solving (e.g. recruitment, promotion)

Endorsed by National Police Chiefs Council – October 2015



<p><b>What we are going to deliver</b></p> <p><b>Our vision</b> Keeping West Yorkshire safe and feeling safe</p> <p><b>Our outcomes</b></p> <ul style="list-style-type: none"> <li>• Tackle crime and anti-social behaviour</li> <li>• Safeguard vulnerable people</li> <li>• Make sure criminal justice works for communities</li> <li>• Support victims and witnesses</li> </ul> <p><b>Our priorities</b></p> <ul style="list-style-type: none"> <li>• Burglary</li> <li>• Child sexual abuse</li> <li>• Community cohesion</li> <li>• Cyber crime</li> <li>• Domestic abuse</li> <li>• Drug and alcohol misuse</li> <li>• Hate crime</li> <li>• "Honour" based abuse</li> <li>• Human trafficking and modern slavery</li> <li>• Major threats</li> <li>• Mental health</li> <li>• Missing people</li> <li>• Radicalisation</li> <li>• Road safety</li> <li>• Sexual abuse</li> <li>• Strategic Policing Requirement</li> </ul>	<p><b>How we are going to deliver</b></p> <p>Listening to people Understanding our communities Working together Preventing and intervening earlier Improving our services Providing resources</p> <p><b>My pledges</b></p> <ul style="list-style-type: none"> <li>• Protect frontline policing</li> <li>• Protect Police and Community Support Officers</li> <li>• Put more proceeds of crime back into our communities</li> <li>• Put victims, in particular the most vulnerable, first</li> <li>• Fight for a fairer funding deal for West Yorkshire</li> </ul>	<p><b>How we will know we have delivered</b></p> <ul style="list-style-type: none"> <li>• More people will feel safe in West Yorkshire</li> <li>• The volume of crimes committed will reduce</li> <li>• The reoffending rate will reduce</li> <li>• Inspections will grade West Yorkshire Police as GOOD or OUTSTANDING</li> <li>• Frontline policing will be protected and resourced</li> <li>• More people will think the police and partners are doing a GOOD or EXCELLENT job</li> <li>• The understanding and identification of vulnerability will improve</li> <li>• Safeguarding boards in West Yorkshire will comply with their statutory roles and responsibilities</li> <li>• More victims will be satisfied with the level of service they receive from the police</li> <li>• More victims will be satisfied with the outcome of their case</li> <li>• More people will be confident in the police and other agencies</li> <li>• The ineffective trial rate will reduce as the criminal justice system becomes more effective</li> <li>• The average time for a case to reach resolution will reduce as the criminal justice system becomes more efficient</li> </ul>
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# Our Plan on a Page

**Vision -**  
Why are we here?

*'Keep Communities Safer and Feeling Safer'*



**Values -**  
How will we deliver services?

**Values-Based Policing -  
Fairness, Integrity and Respect**

Code of Ethics and National Decision Model

**Purpose -**  
What do we want to achieve?



**Protect the Vulnerable**

Strategic Plan



**Reduce Crime**

Strategic Plan



**Attack Criminality**

Strategic Plan



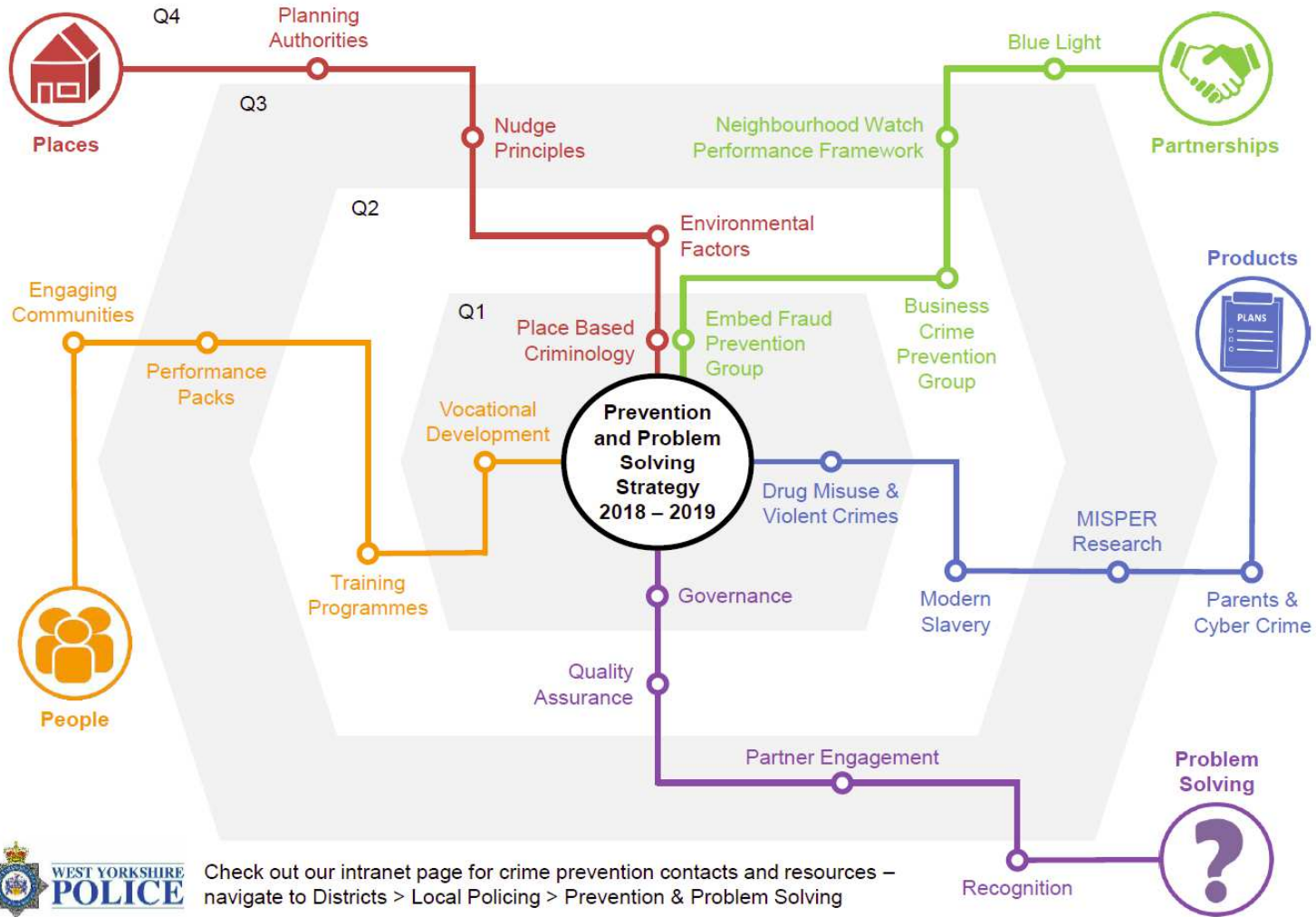
**Provide Reassurance**

Strategic Plan



**Provide Value for Money**

Strategic Plan



Check out our intranet page for crime prevention contacts and resources – navigate to Districts > Local Policing > Prevention & Problem Solving





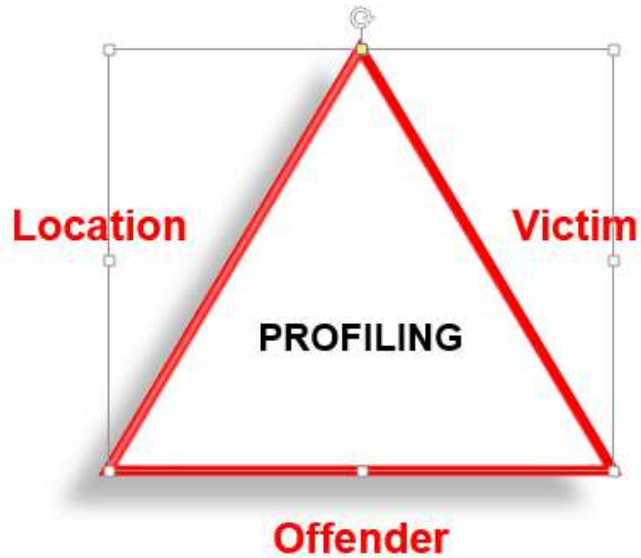
## Shaping Crime Prevention

# Problem Oriented Policing

*“Problem-oriented policing places a high value on new responses that are preventative in nature, that are not dependent on the use of the criminal justice system, and that engage other public agencies, the community, and the private sector when their contribution has the potential for significantly contributing to the reduction of the problem”*

**Herman Goldstein**

# Methodology



***Crime Places and Place Management (Madensen & Eck, 2013)***

***Crime sites – specific places where crime occurs***

***Convergent Settings – public places where offenders routinely meet***

***Comfort Spaces – private meeting, staging and supplying locations***

***Corrupting Spots – places that encourage criminal activity in other locations***

## *From the offenders mouth - Why?*

*The problem you've got is that we just think like 'normal' people, but 'normal' people don't think like us.....*





**Report of: Community Voice & Influence**

**Report to: Outer West Community Committee**

**Report author: Kim Bright**

**Date: 17<sup>th</sup> July 2019**

**To note**

## **Outer West – Community Youth Summit Monday 22nd October 2018**

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### **Purpose of report**

This report provides members with feedback, information and recommendations of the Outer West Community Youth Summit held on Monday 22nd October 2018. The purpose of the event was for discussions between young people and elected members, Young people to have a greater understanding of local democracy and consultation with young people in the Outer West wards to prioritise spend of the Outer West Youth Activity Fund 2019/2020.

### **Main issues**

1. The attached report is provided at the specific request of the chair of Outer West Community Committee.

### **Recommendations**

2. To note the contents of the briefing note and receive the update from the Voice & Influence Team.

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**Report of: Community Voice and Influence**

**Report to: Outer West Community Committee**

**Report author: Kim Bright**

**Date: 29<sup>th</sup> October 2018**

**Outer West – Community Youth Summit  
Monday 22<sup>nd</sup> October 2018**

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**Purpose of report**

This report provides members with feedback, information and recommendations of the Outer West Community Youth Summit held on Monday 22<sup>nd</sup> October 2018. The purpose of the event was for discussions between young people and elected members, Young people to have a greater understanding of local democracy and consultation with young people in the Outer West wards to prioritise spend of the Outer West Youth Activity Fund 2019/2020.

**Background**

The delegated youth activity fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund.

The Outer West Community Committee agreed to host a youth summit to consult local children and young people with the support of local schools building on the first summit in 2017.

Communities Team Officers coordinated the inspiring event to engage local schools, supporting their pupils to attend the event. Schools were invited to bring young people to the Banqueting Suite at the Leeds Civic Hall to learn more about democracy, see where local decision making takes place and to engage in conversations with locally elected members and Tom Riordan, Chief Executive, Leeds City Council. This is building on 2017 summit and increasing engagement across the community committee area.

**Outer West Community Youth Summit Event**

The Youth Summit was held at The Civic Hall in the Banqueting Suite on Monday 22<sup>nd</sup> October. Six primary schools, two high schools and one college booked attended the event with 54 children and young people. This was an increased representation of 54% from 2017. Schools in attendance; Cobden Primary School, Farsley Farfield Primary School, Park Spring Primary School, Swinnow Primary School Ryecroft Academy, Southroyd Primary, Pudsey Grangefield School, Farnley Academy and Elliot Hudson College.

The event included an opportunity for young people to learn about democracy presented by Richard Cracknell from Children and Families Voice, Influence and Change Team. This was an interactive session for young people to understand why their voice is important and to learn more about how decisions are made in the council.

The children and young people visited the council chamber where they could ask questions to elected members and Tom Riorden. Some of these questions included:

How much does the council spend per year?

Why don't you give the homeless a home?

Are you looking at catching up with the education in other countries?

How do you become a councilor?

The event provided lunch for the attendees at the Rose Bowl Café in the Leeds Beckett Campus, giving pupils a chance to experience a University Campus.

The event included introducing young people to the Chair of the OW Community Committee, the OW Children's Champion and elected members for the area giving an understanding of the role of elected members and Youth Activity Fund responsibilities.

The focal point for the event was a consultation exercise carried out with pupils, school staff and elected members from their ward. Each table had a budget of £40,000 in monopoly money and a range of real activities as examples. The young people, as representatives for young people in their area spent £40,000 and prioritised the activities they would want delivered in their community. This creates an indication of the types of activities young people would like in the Outer West area, where they would like them and when they would like them delivered.

## Findings

The Youth Activity Fund consultation activity highlighted the types of activity in order of preference that young people would like to take part in across the area. Further to discussing the types of activity young people also considered how many young people could take part, how many sessions were available for the price and the age range.

Young people were asked to also consider when and where they would like activities to take place, 48 young people completed questionnaires about this included sharing their individual preferences for activities. **Appendix 1**

50% would like the activities indoors, 42% would like the activities outside and 8% have no preference therefore both **indoors** and **outdoors** are popular.

Most young people would like the activities to be during **school holidays** (53%)

Nearly all young people would like the activities to be **local** and **easily accessible** (90%).

50% of the young people were age 7-11 years and 50% of young people were age 12-18 years old. 38% boys attended the event and 63% girls.

The top reasons given for what makes an activity good were; Young People feeling supported, having fun with their friends and activities that are exciting where they can learn new things.

Some young people consulted, do not currently take part in any activities. Those that are involved in activities take part in several activities that are sporty and creative, as well as accessing youth provision.

48 pupils completed a feedback forms evaluating the event. The average overall score was 4.5 out of 5 and included positive comments of their experience. See **Appendix 2**.

### **Recommendations**

The discussions at the Outer West Community Youth Summit suggest the following youth activity fund priorities for 2019/2020:

#### **A focus on the following activities for Primary School age:**

- a. Youth activities in a variety of venues both inside and outside.
- b. Activities in local settings.
- c. Majority of provision in the summer holidays.
- d. Ensure the activities are fun, inclusive and available to friendship groups.

An emphasis on the top 5 activities:

1. Multi-Sports
2. Do you Dare outdoor activities
3. Walk on the wild side (outdoor survival)
4. Fun days with inflatables
5. Scrap Art

Other popular activities include; Harry potter workshops, Drama Workshops and Youth Clubs.

It is recommended that 'calls for projects' for 2019/2020 focus on these themes and activities.

#### **A focus on the following activities for Secondary School age:**

- a) Youth activities in a variety of venues both inside and outside.
- b) Activities in local settings.
- c) Majority of provision in the summer holidays.
- d) Ensure the activities are fun, inclusive and available to friendship groups.

An emphasis on the top 5 activities:

1. Youth Club
2. Lets get Cooking
3. Multi-Sports
4. Do you Dare outdoor activities
5. Fun day with inflatables

Other popular activities include; Scrap Art, Skateboarding and Drama workshops.

It is recommended that 'calls for projects' for 2019/2020 focus on these themes and activities.

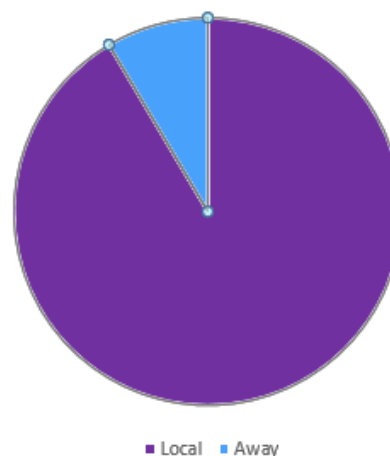
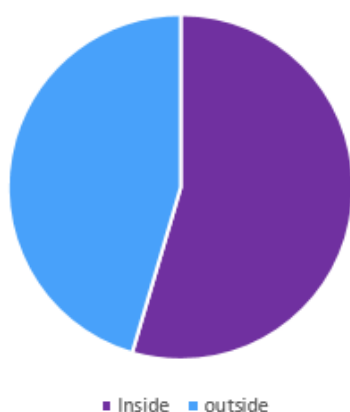
## Appendix 1: Consultation exercise results

What activities do you like? Primary Results
1. Multi-Sports
2. Do you Dare
3. Walk on the Wild Side
4. Fun days with Inflatables
5. Scrap Art
6. Harry Potter Workshop
7. Drama Workshop
8. Youth Club
9. Lego
10. Adventures in Minecraft

What activity do you like? Secondary Results
1. Youth Club
2. Lets Get Cooking
3. Multi-Sports
4. Do you Dare
5. Fun day with inflatables
6. Scrap Art
7. Skateboard
8. Cycling Skills
9. Dance Workshop
10. Drama Workshop

Other activities suggested:
Volunteering
Work Experience
Student workshops
Cooking for 16+
Life Skills workshops

Where would you like the activities

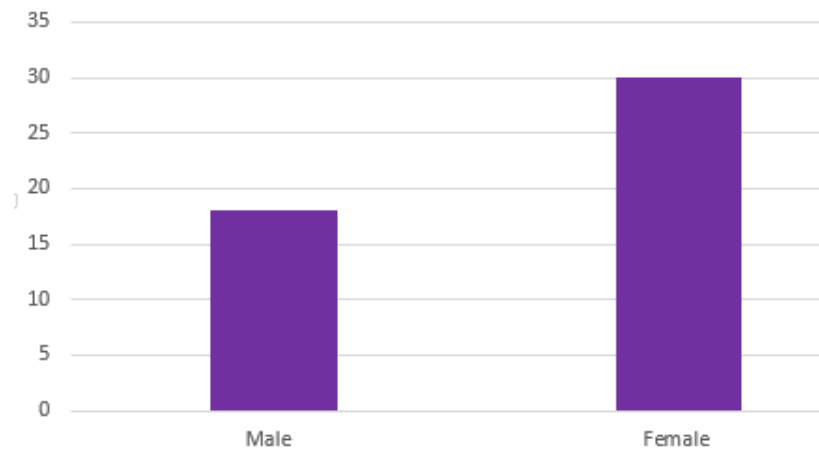


## When would you like the activities?

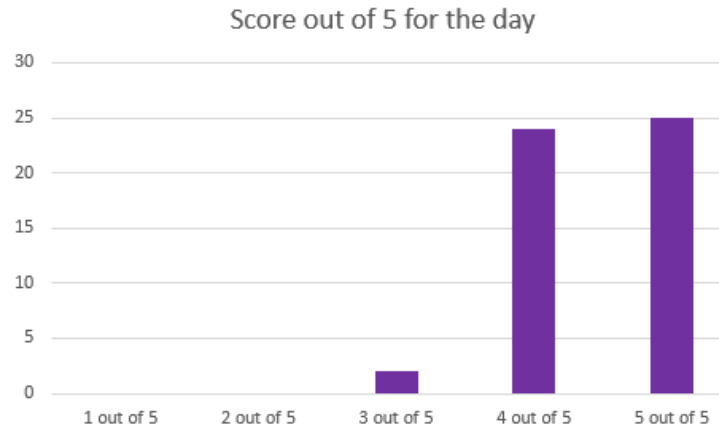
■ School Holidays ■ Evenings ■ Weekends



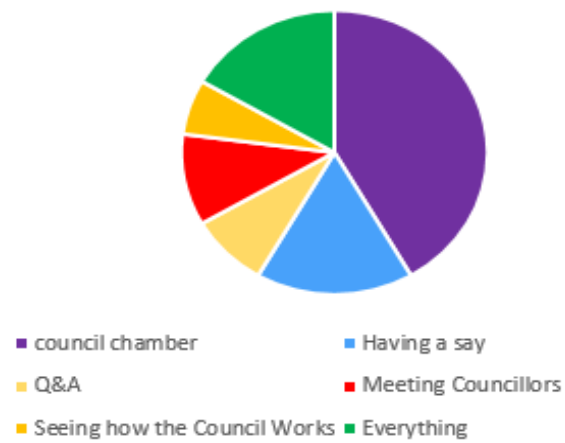
## Gender Split of Children



## Appendix 2: Feedback from the Youth Summit



### What children liked most about the day





### Appendix 3: Photos from the Day



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**Report of: City Solicitor**

**Report to: Outer West Community Committee (Calverley & Farsley, Farnley & Wortley, and Pudsey)**

**Report author: Debbie Oldham**

**Date: Wednesday 17<sup>th</sup> July 2019**

**For decision**

## **Community Committee Appointments 2019/2020**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Amanda Carter as Chair of the Community Committee for 2019/20 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
  - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
  - One representative to the Corporate Parenting Board;
  - Community Committee Champions, as listed; and
  - Those Children's Services Cluster Partnerships, also as listed.

### **Main issues**

1. **Noting Appointment of Community Committee Chair for 2019/20**
2. Members are invited to note the appointment of Councillor Amanda Carter as Chair of the Community Committee for 2019/20, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

## **Options**

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2019/2020**

19. This year, there are 2 appointments to be made for outside bodies:

- 1 Borough of Pudsey Charity (due to vacancy)
- 1 Thomas and Sarah Almshouse Trust (due to vacancy)

**Local Housing Advisory Panels**

20. As was the case in 2018/19, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
25. **Corporate Parenting Board**
26. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2019/20 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.
31. **Children’s Services Cluster Partnerships**
32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected

members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2019/20 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

<b>Cluster</b>	<b>Number of Elected Members suggested</b>	<b>Suggested Ward link</b>	<b>Current Elected Member Representation</b>
Farnley Cluster	1	Farnley & Wortley	A Blackburn
Pudsey	2	Pudsey / Calverley& Farsley	Vacancy

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing

body, there is no requirement to undertake a public consultation exercise on such matters.

**b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

**c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

**d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

**e. Risk management**

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;



- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor Amanda Carter as Chair of the Community Committee for the duration of 2019/20, as agreed at the recent Annual Meeting of Council.

### **Background information**

- None

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Community Committee Appointments to Outside Bodies (Outer West)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group	Lead Dept	Lead Officer	Contact Name	Address
Local Housing Advisory Panel(s)- Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda		3	Jun-19	3	Ann Blackburn	Y	Annually	Jun-18	Green	Resources and Housing			
					Vacancy	Y	Annually	Jun-18	Lab				
					P Carlill	Y	Annually	Jun-18	Lab	Resources and Housing			
Borough Of Pudsey Charity	Yes	2	Jun-21	1	Vacancy	Y	3 Years	Jun-18	Lab	Legal and Democratic Services	Mark Turnbull	Kevin Forde 34 Half Mile, Leeds LS13 1BW EMAIL	
					Andrew Carter			Jun-18	Con				
Farsley Charity	Yes	3		3	Andrew Carter	Y	Indefinite		Con				
					Amanda Carter	Y	Indefinite	Jul-15	Con				
					Peter Carlill	Y	Indefinite		Lab				
Calverley Charity	Yes	3		3	Amanda Carter	Y	Indefinite	Jul-15	Con				
					Peter Carlill	Y	Indefinite	Jun-18	Lab				
					Andrew Carter	Y	Indefinite		Con				
Joseph Lepton's Charity	Yes	1	Jun-21	1	Mark Harrison	Y	5 Years	Jun-18	Con		Mrs Diane Hanwell	8 Richmond Terrace, Pudsey, LS28 9BY Tel: 0113 2567200	
Thomas And Sarah Lund's Almshouse Trust	Yes	2	Jun-20	1	Vacancy	Y	4 Years	Jun-16	Lab	Legal and Democratic Services	Mark Turnbull	Cllr. J Jarosz	Secretary, Thomas and Sarah Lund's Almshouse Trust, 11 Radcliffe Lane, Pudsey
					Simon Seary	Y	4 Years	Jun-18	Con				
Children & Families Clusters-Pudsey		2	Jun-19	2	Deferred until Sept 18	Y	Annual	Jun-17	Con				
Children & Families Clusters-Farnley		1	Jun-19	1	Ann Blackburn	Y	Annual	Jun-18	Green				

Number of places	17
Places held pending review	
Places currently filled beyond Jul 19	0
Number of places to fill	9
	8
Number of Members in the Committee Area	9
Labour	1
Liberal Democrat	0
Conservative	5
Green	3
Other to list	
Total	9

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**Report of: City Solicitor**

**Report to: Outer West Community Committee, [Calverley & Farsley, Farnley & Wortley, Pudsey]**

**Report author: Debbie Oldham**

**Date: Tuesday 17th July 2019**

**For decision**

## **Appointment of Co-optees to Community Committees**

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### **Purpose of report**

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2019/2020 municipal year.

### **Main issues**

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This

would preclude co-optees participating on matters such as Wellbeing funding applications for example.

## **Options**

8. Members are invited to give consideration to the possible appointment of nominees as co-opted members of the Community Committee for the duration of the 2019/20 municipal year

## **Corporate considerations**

### **a. Consultation and engagement**

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

### **b. Equality and diversity / cohesion and integration**

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

### **c. Council policies and city priorities**

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

## **Conclusion**

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of non-voting co-optees for the duration of the 2019/20 municipal year.

## **Recommendations**

11. The Community Committee is requested to approve the appointment of those proposed non-voting co-optees, as named within the report, for the duration of the 2019/20 municipal year, in order to support the work of the Committee.

## **Background information**

- **Not Applicable**

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**Report of: Jill Wildman, Chief Officer Housing Management**

**Report to: Outer West Community Committee, Calverley and Farsley, Farnley and Wortley and Pudsey Wards.**

**Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612**

**Date: 17 July 2019      For decision**

## **Community Committee nominations to Housing Advisory Panels (HAP)**

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### **Purpose of report**

1. To seek Ward Councillor nominations from the Outer West Community Committee to the Outer West Housing Advisory Panel (HAP)

### **Main issues**

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
  - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
  - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
  - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.

- d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
  - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
4. Community Committees in their July 2019 round of nominations are therefore requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
  - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
  - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1).
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams.

## **Corporate considerations**

7.

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

### **b. Equality and diversity / cohesion and integration**

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

### **c. Council policies and city priorities**

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

#### **d. Resources and value for money**

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

#### **e. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

#### **f. Risk management**

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

### **Conclusion**

8. The Housing Service is seeking nominations to the Outer West Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

### **Recommendations**

9. The Outer West Community Committee is requested to nominate up to 1 Ward Member from each of the Farnley and Wortley, Calverley and Farsley and Pusdey Wards within the HAP area.

### **Background information**

- The key functions of Housing Advisory Panels remain in principle the same as during 2018/19, and are to:
  - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
  - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local community needs.
  - More information is available from [www.leeds.gov.uk/hap](http://www.leeds.gov.uk/hap) or from the Tenant Engagement Service, 0113 378 3330 or email [housingadvisorypanel@leeds.gov.uk](mailto:housingadvisorypanel@leeds.gov.uk)

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Housing Advisory Panel	LCC Homes	Wards	LCC Homes
Inner East	7098	Burmantofts & Richmond Hill	4417
		Gipton & Harehills	2681
Inner North East	3034	Chapel Allerton	1934
		Moortown	490
		Roundhay	610
Inner North West	3759	Headingley & Hyde Park	503
		Little London & Woodhouse	1933
		Weetwood	1323
Inner South	6414	Beeston & Holbeck	2439
		Hunslet & Riverside	1817
		Middleton Park	2158
Inner West	8120	Armley	2694
		Bramley & Stanningley	2965
		Kirkstall	2461
Outer East	4437	Killingbeck & Seacroft	4437
Outer North East	2358	Alwoodley	1124
		Harewood	383
		Wetherby	851
Outer North West	3630	Adel & Wharfedale	644
		Guiseley & Rawdon	703
		Horsforth	889
		Otley & Yeadon	1394
Outer South	4204	Ardley & Robin Hood	890
		Morley North	934
		Morley South	1105
		Rothwell	1275
Outer South East	4419	Crossgates & Whinmoor	1870
		Garforth & Swillington	876
		Kippax & Methley	1143
		Temple Newsam	1530
Outer West	5009	Calverley & Farsley	728
		Farnley & Wortley	2537
		Pudsey	1744

(2018/19 Year End)

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**Report of:** Area Leader

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Karen McManus 0113 5350727

**Date:** 17<sup>th</sup> July 2019 **For decision**

## **Outer West Community Committee – Forward Plan 2019/20**

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### **Purpose of report**

1. This report introduces the Outer West Community Committee Forward Plan for 2019/20. It details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.
2. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

### **Main issues**

3. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
4. Community Committees were established to build on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

5. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive is to make arrangements for the discharge of some functions for which the Executive is responsible to Community Committees.
6. The Executive has identified a number of functions that Community Committee's exercise decision making on. The Executive however remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the wards within each committee area and meetings are held in public. The following areas are delegated to Outer West Community Committee:

- Wellbeing Fund
- Youth Activities Fund
- Capital Budget
- Community Infrastructure Levy (CIL)
- Community Centres
- Environmental Services
- CCTV
- Parks & Countryside

7. The Outer West Community Committee has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for. These sub groups are as follows:

- Environment sub group

Information on the activities of the sub groups is included in the Outer West Community Committee Update Report.

8. The Council's approach to locality working through Community Committees and its emerging work in priority neighbourhoods is an essential component of the stronger communities programme in the city. This programme incorporates a strategic approach to migration, tackling poverty, inequality and disadvantage, community cohesion, engagement and development, prevent, counter extremism, work with the Third Sector and equality.
9. Executive Board approved a new model for Locality Working in November 2017 to respond to the national Indices of Multiple Deprivation (IMD) data for 2015 which demonstrated Leeds had sixteen neighbourhoods categorised as being in the most deprived 1% of neighbourhoods nationally.
10. Six priority neighbourhoods were identified to accelerate the Council's approach to tackling poverty and inequality in the city to support and encourage partners and stakeholders to work differently and encourage learning and development around some of the most challenging issues in the city.



11. The Executive Board report also identified twelve priority wards as the focus for targeted neighbourhood improvement to address poverty and inequality. The twelve wards include: Armley; Bramley and Stanningley; Kirkstall; Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; Temple Newsam; Chapel Allerton; Middleton Park; Beeston and Holbeck; Hunslet and Riverside; and Hyde Park and Woodhouse (now Little London and Woodhouse).
12. Local partnership teams, known as Core Teams, were introduced towards the end of 2018 and have worked with communities to increase community involvement and participation, develop local action plans and build collaborative projects around key community issues.
13. Town and local centres across Leeds play a crucial role in supporting places and communities to respond to economic change. The Council's draft Inclusive Growth Strategy recognises their importance as economic, social and service hubs and the need to continue to deliver improvements that promote enterprise and connect people to jobs and opportunities within them. Targeting improvements to local centres would assist in delivering the Best Council Plan ambition of promoting sustainable and inclusive economic growth.
14. There have been significant strides in recent years to develop and improve the vitality and viability of local centres. People are passionate about local centres and high streets and a number of recent initiatives have provided a platform to turn that passion into action. The Portas Pilots Initiative, the establishment of several Town Teams and Business Improvement Districts, Townscape Heritage Initiatives together with the Town and District Centres Improvement Programme have all used this local activism to deliver improvements to support the sustainability of local centres.
15. However, many local centres still need to adapt and change to accommodate the challenges of internet shopping, the demand for more leisure activities, out of town shopping centres and edge of centre supermarkets and the disappearance of many day to day services from the high street. The Local Centres Programme (LCP) provides a programme of support and interventions that can be introduced to increase the vitality and viability of local and neighbourhood centres through the development of ward based bids for funding, supported by Council services and local agencies. The Local Centres Programme (LCP) seeks to utilise the £5m announced at Full Council in March 2017 to fund innovative and sustainable improvements to town and district centres as a component of supporting regeneration and growth across the city.
16. Separately the city has been proposed as the first Future High Street under a government funding initiative and partnerships between the public and private sector are also being developed elsewhere in the city to ensure local centres have the best possible futures to provide retail, commerce and social space for all.
17. Driving the work of the Community Committee through the sub groups, the Core Teams and the Local Centres Programme are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as an interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme.
18. While the Community Committee format has proved successful in Outer West Community Committee opportunities do exist to further develop this approach. The following are points for consideration:

- Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly vital part in driving service improvements locally. The Update Report keeps the Community Committee appraised of progress.
- Community Committee Champions have played an active role in shaping the agenda and working with service leads which has a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee.
- The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.
- Throughout the year different styles of workshops will be introduced. The aim will be to try and make the workshops interactive and relevant to local communities.

19. The draft Forward Plan is included in **Table 1** and **2** for Outer West Community Committee. Members are asked to consider the Forward Plan, agree themes for workshops for each of the meetings scheduled for 2019/20, as well as note the work of the Core Teams. Proposed themes will be considered in collaboration with Community Committee Champions and service leads.

### **Corporate Considerations**

#### **Consultation and Engagement**

20. The Community Committee has, where applicable, been consulted on information detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

21. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

22. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan

3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

23. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

24. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

25. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

26. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

27. The Community Committee is asked to:

- a. note the content of the report and make comment as appropriate
- b. consider scope and content of future Community Committee agendas

### **Background documents<sup>1</sup>**

28. There are no background documents associated with this report.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Proposed Forward Plan for 2019/20 – Community Committee and Workshops					
<b>Core business</b>		Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence	Minutes of last meeting Open Forum <b>Finance Report</b> <b>Update Report</b> <b>Review of previous themed meeting</b>		
Community Committee and workshop date	Workshop theme	Ideas for workshop	Community Committee Champion	Service Lead/Key contributors	Others
1 <sup>st</sup> July 2019	Environment & Planning Enforcement	Ideas for workshop	TBC	Jason Singh & Chris Sanderson	Stacey Rockcliffe, Baz Ali, Steve Butler
2 <sup>nd</sup> October 2019	Youth Summit	Ideas for workshop	TBC	Kim Bright & Vicki Marsden, Voice & Influence Team	Karen McManus
<b>Date of Community Committee</b>	<b>Topic</b>	<b>Ideas for workshop</b>	<b>TBC</b>	<b>Leads/key contributors</b>	<b>???</b>
<b>Date of Community Committee</b>	<b>Topic</b>	<b>Ideas for workshop</b>	<b>TBC</b>	<b>Leads/key contributors</b>	<b>???</b>

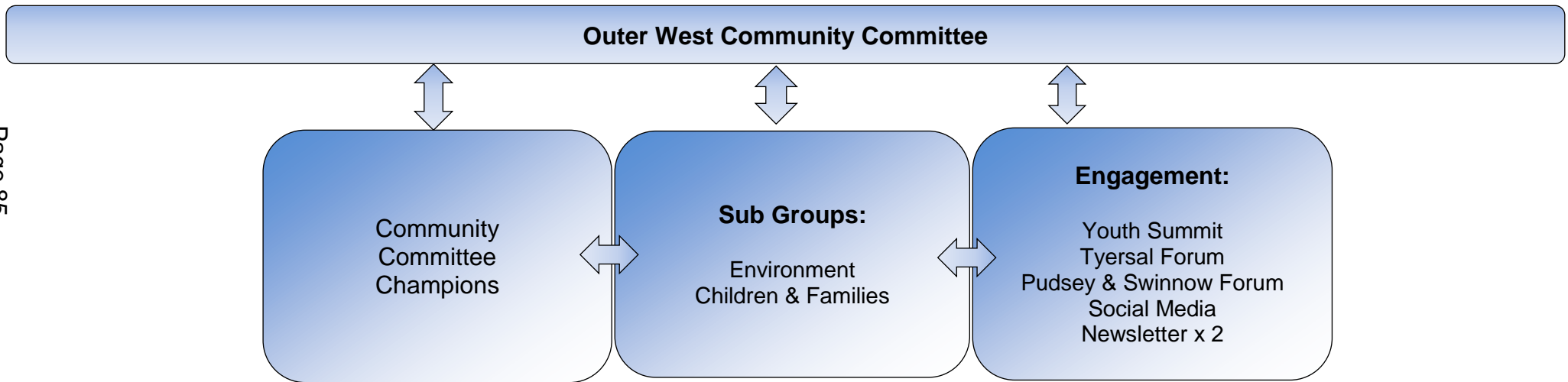
There is also the potential to have reserve themes should any of the planned workshops have to be deferred. Members are also encouraged to consider emerging priorities as themes.

**Outer West Community Committee – Engagement 2019/20**

**Table 2**

Theme	Community Committee Champion
Adult Social Care & Health and Wellbeing	TBC
Children’s Services	TBC
Employment, Skills and Welfare	TBC
Environment & Community Safety	TBC

Sub Groups	Ward members	Meeting dates
Environment	TBC	TBC
Children & Families	TBC	TBC



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**Report of:** Area Leader

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Farnley & Wortley, Pudsey]

**Report author:** Karen McManus

**Date:** 17<sup>th</sup> July 2019 For decision

## Outer West Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and

redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer West Community Committee this means that the money for the Calverley & Farsley, Pudsey, Farnley & Wortley will be administered by the Outer West Community Committee.
9. It was agreed at Outer West Community Committee on the 22<sup>nd</sup> November 2017 that CIL monies for Calverley & Farsley, Pudsey, Farnley & Wortley would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:



- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### Wellbeing Budget Position 2019/20

16. The total revenue budget approved by Executive Board for 2019/20 was **£112,390**. **Table 1** shows a carry forward figure of **£47,334** which includes underspends from projects completed in 2018/19. **£28,150** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£131,574**. A full breakdown of the projects approved or ring-fenced is available on request.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that there is currently a remaining balance of **£42,517**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2019/20**

<b>INCOME: 2019/20</b>	<b>£112,390</b>
<b>Balance brought forward from previous year</b>	<b>£47,334</b>
<b>Less projects brought forward from previous year</b>	<b>£28,150</b>
<b>TOTAL AVAILABLE:</b>	<b>£131,574</b>
<b>Projects</b>	
Small Grants & Skips	£5,000.00
Communications Budget	£2,000.00
Pudsey Christmas Lights	£9,251.00
Farsley Christmas Lights	£6,000.00
Calverley Christmas Lights	£2,000.00
Rodley Christmas Lights	£1,744.00
Pudsey in Bloom 2019	£4,423.36
Farsley in Bloom 2019	£2,790.83
Calverley in Bloom 2019	£3,011.56
New Farnley in Bloom 2019	£1,000.00

Pudsey Carnival	£2,585.00
Farsley Festival 2019	£5,080.00
Bawn's & Heights Community Day	£1,700.00
Additional Area Resource at Tyersal & New Farnley Park	£13,194.50
CCTV OW	£6,000.00
Summer Bands 2019	£3,200.00
Love Pudsey	£1,350.00
Renovation of toilet facilities	£666.26
Teaching Young Children to Swim	£4,251.00
Targeted Holiday Diversionary Activities	£1,650.00
Summer Holiday Targeted Provision	£1,475.00
Sports Group	£2,350.00
Leeds Money Buddies	£4,123.26
Positives Futures	£4,210.00
<b>Balance Remaining:</b>	<b>£42,517</b>

## Wellbeing and Capital projects for consideration and approval

19. There following projects are presented for Members' consideration:

20. **Project Title:** Neighbourhood Improvement Budget

**Name of Group or Organisation:** Community Committees Team

**Amount proposed from Wellbeing Budget: £5,067**

**Wards covered: Farnley & Wortley**

**Project Description:** The Outer West Communities Committee has a Neighbourhood Improvement Programme covering the Heights and the Bawns. This funding would allow projects to be agreed by the Neighbourhood Partnership in order to continue engaging with the local community.

**Community Committee Priorities: Best City for Communities.**

21. **Project Title:** Community Family Sessions

**Name of Group or Organisation:** Farnley Children's Centre

**Total Project Cost: £5,090**

**Amount proposed from Wellbeing Budget: £5,090**

**Wards covered: Farnley & Wortley**

**Project Description:** The project is to work with parents/carers and children in the Farnley area to ensure they can engage appropriately with their child and raise the attainment level so that they develop into happy healthy children who are able to contribute to society.

Farnley Children's Centre have consulted with parents/carers and partner agencies to ensure that services are delivered to bridge the gap in specific areas including social interaction, play, language, emotional development, physical skills, literacy and fine motor skills.

This funding request is to facilitate various group sessions during the year that promote the following topics: Parenting course, Play skills course, Cooking healthy meals, Cooking with children, First aid, Bedtime stories, Movement play/physical play and Heuristic/natural play.

**Community Committee Priorities:** Best City for Health & Wellbeing.

22. **Project Title:** Pudsey park weekend littering

**Name of Group or Organisation:** Leeds City Council, Parks and Countryside

**Total Project Cost: £1,150.20**

**Amount proposed from Wellbeing Budget: £1,150.20**

**Wards Covered:** Pudsey

**Project Description:** This application seeks funding for the provision of additional littering at Pudsey Park during warm sunny weekends covering the months of September – March for up to 10 weekends. The cost per weekend for Saturday (£49.20) and Sunday (65.82) would be £115.02, a total of £1,150.20 for 10 weekends.

**Community Committee Priorities:** Best City for Communities, Best City for Children & Young People, Best City for Health & Wellbeing

23. **Project Title:** Litter Bins – Heights

**Name of Group or Organisation:** Leeds City Council, Cleaner Neighbourhoods Team

**Total Project Cost:** £1,920

**Amount proposed from Wellbeing Budget:** £1,920

**Wards Covered:** Farnley & Wortley

**Project Description:** Provision of 8 Litter Bins, on the Heights estate The litter bins will be emptied by the Cleaner Neighbourhoods Team for the foreseeable future.

**Community Committee Priorities:** Best City for Communities

24. **Project Title:** Game Changer Youth Group

**Name of Organisation or Group:** LED Community Foundation

**Total Project Cost:** £20,821.30

**Amount proposed from Wellbeing Budget:** £18,166.90

**Wards Covered:** Calverley & Farsley, Farnley & Wortley

**Project Description:** LED Community Foundation would like to provide a term time weekly provision one day per week for young people aged 8 – 11 years (school years 3-6) living in Farsley & Farnley for one hour a week and a further youth group for 12 – 16 years (school years 7 – 11).

The aim of the project is to offer young people the opportunity to meet with peers in a safe and suitable environment to have fun, reduce social isolation, educate the young people in an informal setting and raise aspirations.

Young people attending will also have the opportunity to have fun, build new friendships, speak to workers regarding any concerns, and engage in other activities such as healthy cooking and arts and crafts sessions, whilst still working towards Leeds Children and Young People's Plan.

The session will be based at a central venue and will run between 17.00pm and 19.00pm (17.00pm – 18.00pm 8-11 years and 18.30pm – 19.30pm 12-16 years). For 40 weeks.

**Community Committee Priorities:** Best City for Children & Young People, Best City for Health & Well-Being

25. **Project Title:** Youth Summit

**Name of Organisation:** Community Committees Team

**Amount Proposed from Wellbeing Budget:** £1,500

**Wards Covered:** All Outer West

**Project Description:** To pay towards the cost of the Outer West Youth Summit event to be held in October 2019, this event is held by the Voice & influence team with the support of the Communities Team, local ward members also attend. This event is to get the voice of young people in the area heard and about what projects they would like to be funded in their community.

**Community Committee Priorities:** Best City for Children & Young People, Best City for health & Wellbeing

26. Since the last Community Committee on 20<sup>th</sup> February 2019, the following projects have been considered and approved by DDN:

- a) Sports Group, Swinnow Community Centre, £2,350
- b) Positive Futures, LED Community Foundation, £4,210
- c) Money Buddies, Leeds Money Buddies, £4,123.26
- d) Andy's Youth Project, Youth Services, £2,400

**Declined Projects**

27. Since the last Community Committee on 20<sup>th</sup> February 2019, 0 projects have been declined:

**Monitoring Information**

28. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

29. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in February 2019.

**Name of project: Farsley Community Activities 2018**

The aim of this project was to enhance the Farsley community spirit/appreciation via a Festival of activities on Hainsworth Park.

The festival group provided two amplified stage areas, a flow of performers for the stages, walkabout artists, silent disco, tipis & gazebos filled with activities, Breeze inflatables, free play areas (toys & cardboard city) as well as supporting around 17 local businesses to host a presence and provide a fun activity.

Attendance to the 2018 Festival compared to the 2017 Festival appeared to have increased, up by 500 from 3,500 (2017) to around 4,000 (2018). The park was very busy plus it was felt that attendees stayed much longer to enjoy the activities. The ambience of the event remained as a superb true community spirit.

The 'feather' project/installation was again a great success – receiving over 1000 submissions from around a dozen local schools and groups (Farsley, Stanningley, Pudsey, Calverley). The final 7x5 metre installation of giant colourful wings was a great attraction for people to find their feather but a perfect photo opportunity for everyone.



### Youth Activities Fund Position 2019/20

30. The total available for spend in Outer West Community Committee in 2019/20, including carry forward from previous year, was **£65,257**.
31. The Community Committee is asked to note that so far, a total of **£64,503** has been allocated to projects, as listed in **Table 2**.
32. The Community Committee is also asked to note that there is a remaining balance of **£754** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2019/20**

	Total allocation
<b>Income 2019/20</b>	<b>£42,020</b>
Carried forward from previous year	<b>£23,237</b>
Total available (including brought forward balance) for schemes in 2018/19	<b>£65,257</b>
Schemes approved in previous year to be delivered this year 2019/20	<b>£21,388</b>

Total available budget for this year 2019/20	<b>£43,869</b>
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Projects 2019/20	Amount requested from YAF
Breeze Friday Nigh Project	£9,740
Pudsey Youth Café	£2,240
DAZL Outer West Active Communities Project	£6,435
Mini Breeze	£10,800
Activity Programme	£5,800
Andy's Youth Project	£2,400
Multi Activity Camps	£5,700
<b>Remaining balance</b>	<b>£754</b>

### Small Grants & Skips Budget 2019/20

33. At the last Community Committee ward members approved a small grants budget of **£5,000**. There is currently a remaining balance of **£2,190**.

**TABLE 3: Small Grants 2019/20**

Project	Organisation/Dept	Amount requested
PHAB Club	Prince Philip Centre PHAB Club	£397.81
Leeds Walking Football Club	Leeds Walking Football Club	£500
Community Bingo	Swinnow Community Centre	£356.88
Calverley Carnival	Calverley Project 2000	£500
Bowling	Claremont Grove Community Centre	£426.15
The Great Pudsey Get Together	Pudsey Community Hub	£500
<b>Total spend so far 2019/20:</b>		<b>£2680.84</b>

**TABLE 4: Community Skips 2019/20**

Location of skip	Date	Total amount
Calverley Allotments	11/04/2019	£128.91
<b>Total spend so far 2019/20:</b>		<b>£128.91</b>

### Capital Budget 2019/20

34. The Outer West Community Committee has a capital budget of **£37,600** available to spend, as a result of new capital injections of £8,100 in March 2019. Members are asked to note the capital allocation.

### Community Infrastructure Levy (CIL) Budget 2019/20

35. The Community Committee is asked to note that there is **£192,298** total payable to the Outer West Community Committee with **£179,073** currently available to spend. The breakdown is as follows Calverley & Farsley **£34,787**, Pudsey, **£134,006**, Farnley & Wortley, **£10,280**.

**TABLE 5: Community Infrastructure Levy (CIL)**

Name of project	Calverley & Farsley	Pudsey	Farnley & Wortley
OW SID Units X 6 Pudsey Ward		£18,260	
Calverley & Farsley SID Units x 6	£18,660		
Farnley & Wortley SID Units x 2			£6,220
<b>Total Remaining</b>	<b>£16,127</b>	<b>£115,746</b>	<b>£4,060</b>

### Corporate Considerations

#### Consultation and Engagement

36. The Community Committee has previously been consulted on the projects detailed within the report.

#### Equality and Diversity/Cohesion and Integration

37. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### Council Polices and City Priorities

38. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

#### Resources and Value for Money



39. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

40. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

41. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

42. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

43. Members are asked to note:

- a. Details of the minimum conditions (paragraph 14)
- b. Details of the Wellbeing Budget position (Table 1)
- c. Wellbeing proposals for consideration and approval (paragraphs 20-25)
- d. Details of the projects approved via Delegated Decision (paragraph 26)
- e. Monitoring information of its funded projects (paragraph 28-29)
- f. Details of the Youth Activities Fund (YAF) position (Table 2)
- g. Details of the Small Grants Budget (Table 3)
- h. Details of the Community Skips Budget (Table 4)
- i. Details of the Capital Budget
- j. Details of the Community Infrastructure Levy Budget (Table 5)

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**Report of:** Area Leader

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Karen McManus 0113 5350727

**Date:** 17<sup>th</sup> July 2019 To note

## Outer West Community Committee - Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

Updates by theme:

#### Environment: Champion TBC – Update from Baz Ali & Lee Hayward

3. Farnley & Wortley

We have been utilising CCTV in areas in order to try to capture Fly Tipping within the wards throughout Farnley & Wortley. At present we haven't been successful with this and it would appear that a lot of people have become wise to NOT discarding items with personal details on them when bags of waste are deposited.

The team have helped all ward Councillors with regards individual service requests as well as requests for bins to be placed in certain areas which they have identified.

We continue to help residents/community groups who have been carrying out community litter picks by loaning litter picking tongs and also issuing refuse bags which we have then removed and disposed of once filled.

Our crews who are trained in the use of mechanical cutting equipment continue to proactively and reactively maintain ginnels and public areas around the Farnley and Wortley ward cutting these and clearing the waste away to help open up these areas and hopefully help residents feel safe.

The new permanent crew for Farnley/Wortley continuing to work at getting on top of what were problem areas and we seem to have seen a reduction in calls for service around Butterbowl etc. as we are able to get to jobs sooner.

We still work closely with housing and have been cutting and clearing many void properties so that tenants can move in and have a manageable garden to attend to.

#### Pudsey, Calverley & Farsley

We continue working to a seven day schedule as agreed with ward members. We proactively remove fly tips and have a few fly tipping cases moving forward to prosecution. We are exploring ways to deter fly tippers. We are working with ward members to promote proper disposal of waste to the residents of Leeds.

We have been working with a lot of volunteer groups when they wanted to carry out community litter pick. We have loaned them litter pickers, provided gloves, litter bags and arrange to dispose the collected waste.

Worked with the Pudsey Pacers before and after the race on the clean-up.

We worked with Highways to carry out edging in the Harley estate. Very good feedback from residents on how well it looks.

We have de-littered the side grass verges on the Stanningley bypass and Ring Road Dowson's corner to Rodley.

We work closely with the in bloom groups to combine resource to ensure we have a very thorough presentation when the judging takes place.

We supported our colleagues working on the Tour De-Yorkshire cycle race.

### **Community Safety: Champion TBC – Update from Claire Smith**

4. At the last round of Community Committee meetings, a briefing was provided outlining the service review for the Leeds Anti-Social Behaviour Team (LASBT). A number of questions were raised by committee members and responses to these can be found at **Appendix 1**.

5. Farnley & Wortley

Problems with youths on the Heights and Farrow's area in Wortley has led to 1 adult injunction, 2 youth injunctions, an Anti-Social Behaviour Injunction Warning for a youth and an Acceptable Behaviour Contract for a youth being put in place along with tenancy action being taken against those who are LCC tenants. Breaches of the adult injunction are currently being pursued through the courts.

Possession action being pursued in relation to drug supply issues at a property on the Buttwerbowl's. Notice of Intent to Seek Possession issued whilst we await outcome of criminal proceedings.

Youth injunction being sought against a teenager linked to ASB and criminal damage in the Bawn area. Referral to Youth Offending Service also done.

Tenancy action and possibly an injunction (evidence dependant) being looked at for an adult linked and a youth injunction on the Bawns in relation to threats and damage.

Injunction being sought against an adult due to persistent ASB and aggressive behaviour towards staff and other residents at Cottingley Springs.

#### 6. Pudsey

Possession being sought on a tenancy in Fartown due to breach of a Criminal Behaviour Order and persistent ASB issues.

Tenancy action taken on an address on the Acres Hall's in relation to report of noise and drug use issues.

3 ongoing cases in the New Street area with allegations and counter allegations being made of drunken behaviour, fighting, noise nuisance and drug use at 3 properties. Tenancy action has been taken against 2 of the properties on the evidence available whilst the occupants of the 3rd have been spoken to. Area is being monitored.

LASBT are also linking in with Housing staff to carry out a door knock exercise in the Valley Road area in relation to concerns over Criminal Damage and drug concerns in the area.

LASBT were also involved earlier in the year in a multi-agency approach to deal with youth nuisance at the Pudsey bus station and surrounding areas. All youths that were identified as being involved in ASB issues were visited at home to make their parents aware and a warning letter issued. This appears to have reduced the problem significantly and the case for the bus station has now been closed off.

#### 7. Calverley & Farsley

Long standing case in LS28 where the person involved has mental health issues but is causing a nuisance to local residents with their behaviour. Undertaking in place with the courts but this has been breached. Action Planning meeting held with Housing and support to look at what action is required to manage this issue.

Possession being sought on a tenancy on Smalewell's due to persistent noise issues and recent aggressive behaviour. Injunction already in place and NISP now issued.

#### 8. To date we have the following live cases

1 Calverley & Farsley

16 Farnley & Wortley

5 Pudsey

9. Leeds moved onto the full Universal Credit (UC) digital claiming platform on the 10th October 2018. This means that new claims by all those who would previously have claimed JSA or Employment Support Allowance (ESA), are now for UC. The Government has now begun a process of transition and migration to complete the roll out of UC for existing claimants, and is expected to take until 2022 to complete.
10. Within the Community Committee area, there are 888 people claiming UC as of March 2019. 395 people claiming Job Seekers Allowance (JSA), as of March 2019 which is a 41% (285 people) decrease compared to the same period last year.
11. There are 2,780 people claiming Employment Support Allowance (ESA), as of August 2018, which is an increase of 2% (45 people) when compared to the same period last year.
12. From April 2018 to March 2019, within the Community Committee area there have been 809 residents accessing Jobshops and Employment and Skills programmes, with 232 supported to secure employment and 411 to improve their skills.
13. The Personal Work Support package (PWSP), requiring those unemployed residents in receipt of Council Tax Benefit to attend Jobshops for additional job search support, is working well. From October 2015 to end of March 2019, a total of 3,843 residents have started on the programme, 29% (1,122) have secured employment. 198 residents from Outer West have engaged or have completed this programme, 26% (52) of whom have secured employment. This programme has been remodelled and the new offer, My Work Pathway, focuses on intensive 1-1 support for 12 weeks with an additional 3 months in work support available. Delivery commenced on 4 December 2018 across 4 Hubs, City Centre, Dewsbury Road, Compton and Armley.
14. The annual Apprenticeship Fair – took place at Leeds Arena in March. There were 134 exhibitors, 400 live vacancies and over 6000 visitors.
15. Hospitality Big Bash – an event was held at the Leeds Town Hall in February to promote opportunities within the Hospitality sector. 1500 people attended the event and were able to chat to businesses and training providers about current recruitment opportunities. This event was then followed up with a number of local Echo events cross the city, 8 people from the outer west attended local sessions.
16. A targeted place based approach recruitment event for the NHS Estate and Facilities Team eg security, portering and ward housekeeper positions took place in Lincoln Green in April, 124 people attended the sessions, 11 people from the West North West.
17. The following work has been undertaken within schools. Careers events have been held at Leeds West academy, Abbey Grange, Pudsey Grangefield and Farnley Academy. A Community engagement event for apprenticeships was also held at Crawshaw Academy.

## Health and Wellbeing & Adult Social Care: Champion TBC – Update from Jon Hindley

18. Leeds become the first city in the UK to reduce childhood obesity levels.
19. Leeds has made some incredible progress in reducing obesity levels for our poorest children. This excellent work has been achieved through public health programs like Henry (Health and Exercise and Nutrition for the Really Young) as it is so important to tackle the problem early with children. Please follow the link to the article below.

<https://www.theguardian.com/world/2019/may/01/leeds-becomes-first-uk-city-to-lower-its-childhood-obesity-rate>  
<https://www.theguardian.com/world/2019/may/01/leeds-becomes-first-uk-city-to-lower-its-childhood-obesity-rate>

For information on HENRY please contact from the public health children's team;  
Jackie.Moores@leeds.gov.uk

To learn more about the HENRY approach please follow the link;  
<https://www.henry.org.uk/henryapproach>

Maternal obesity; Nicola.Goldsborough@leeds.gov.uk

Leeds City Council Healthy Weight Declaration; Deborah.Lowe@leeds.gov.uk

### **WNW Health and Wellbeing Partnership group**

20. The last meeting held in February had a presentation on Careview the social isolation app from Jon Hindley Public Health. Next steps are to find further funding to develop and widen the project. For information contact Jon Jonathan.Hindley@leeds.gov.uk
21. Officers from Barca presented on the Better Together contract and also Patient Empowerment Project, the social prescribing offer currently in West Leeds. Contact Rachel Shaw for Better Together Rachel.hln@barca-leeds.org or Josie Gilbert for PEP Josie.gilbert@barca-leeds.org The group then networked to increase partnership opportunities on these and other areas of work. The H&W partnership is an opportunity to share information across the 10% most deprived areas either by attending the meetings or via the distribution email list.

### **22. Looking out for your neighbours**

23. "Can you help your community pledge support to a ground-breaking new campaign?"

24. Do you live in West Yorkshire or Harrogate? Are you a member of any community groups? Perhaps you go to WI or your kids go to scouts? Maybe you're a member of a local church or volunteer for a charity?

Whatever you get up to, we'd love you to consider how you can help groups or organisations pledge their support to a brand new campaign that launches next month. 'Looking out for our neighbours' aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another. This could be as simple as meeting for a cuppa, offering a lift or even just saying 'hello'.

The campaign is being led by West Yorkshire and Harrogate Care Partnership and is quickly gaining lots of support. It's already been backed by Jo Cox Loneliness Foundation, Yorkshire Ambulance Service, West Yorkshire Fire and Rescue Service, Health Watch, hospitals, councils, housing organisations, sports clubs and many community and voluntary groups, including Dementia UK, Mencap and Age UK.

People can choose how they support the campaign – from displaying posters to supporting it on social media or pointing people to the website [www.ourneighbours.org.uk](http://www.ourneighbours.org.uk). It's minimal commitment that could make a massive impact.

So, if you'd like to help tackle loneliness in the community you live and/or work in then please let groups organisations know about this work and ask them to pledge their support.

### **Community Engagement: Forums**

25. The date of the last Pudsey & Swinnow forum was Tuesday 16<sup>th</sup> April 2019 at Swinnow Community Centre.

26. An update was provided by the Forestry department around the work they are able to carry out and why.

27. Highways were also in attendance who listened to local residents concerns about the area in regards to parking on footpaths and traffic.

28. Housing also provided an update on the work they have carried out in the area.

29. The last meeting held for Tyersal forum was 30<sup>th</sup> April 2019 at Tyersal Club.

30. Leeds City Councils planning department provided an update about the plans to build new homes in the Community and how the effects of this would be managed in terms of public transport and access.

### **Community Engagement: Social Media**

31. **Appendix 2**, provides information on posts and details recent social media activity for the Outer West Community Committee Facebook page.

### **Neighbourhood Improvement Partnership: - Update from Rukhsana Mahmood**



32. The last meeting of the NIP was held Thursday 11th April 2019. and the next one to be planned for July.
33. Easter Activities  
This financial year OW HAP funded Easter Activities for parents and children at Hillside Community Hall delivered by Farnley Children's Centre which were a great success and reported back to the NIP that there were many new families from the area that engaged and attended the sessions.
34. International Women's Day 8th March  
International Women's day celebrations were organised by Tenant Engagement Officer in partnership with LCC Human Resources It was held at Hillside Community Hall in order to encourage local residents to attend.  
Local resident from the Heights opened the event by sharing how she had been involved Housing Leeds through a Parenting programme which then led on to her joining the Outer West Housing Advisory Panel and is now studying at University. Local residents were invited and a range of stalls providing activities and information attended.  
le 100% Digital, One You, Neighbourhood Action, Jobs & Skills, Children's Centre etc  
Some of the elderly residents enquired about the digital access that is available on their SMART phones, others were interested in in the one your health initiative and one local resident has now stopped smoking since attending the event.
35. Youth Project  
Youth services were successful in securing funding to run a youth project from Hillside Community Hall. The aim of the Youth Project is to provide a safe place for all young people to enjoy social and leisure activity that is stimulating, diverse and engaging for youth aged 11- 17yrs.
36. Outdoor Emergency First Aid Course  
Outer West HAP have funded the Outdoor Emergency First Aid Course for young people to be delivered by Youth Service. The first aid course has started and is for for 12 young people aged 14 plus who live on the Heights and Bawns Estates.
37. Bawns & Heights Fun Day Due to the success of last year's first ever fun day in the area. The Community Committee and Outer West HAP have each funded the event to be held this year on Tuesday 13th August. Preparations are ongoing for this year's event in partnership with a wide range of agencies and local business etc.
38. Digital inclusion Tenant Engagement Officer in partnership with Armley Helping Hands set up a pop up stall in the foyer of the Heights Tower blocks to engage with tenants and raise awareness of the services provided and support available to tenants to access services online. Only a handful of residents engaged with the pop up session. One tenant the very same day went to access the services provided by Armley Helping Hands.

#### 39. BARCA voluntary sector organisation

BARCA are looking to deliver services in the Heights & Bawns area under their umbrella of the Better Together Programme re Health & Wellbeing activities.

#### 40. Premises

There are no appropriate venues to run activities from in the area. At present the Hillside Community Hall is used for the Bawns estate.

The premises that were occupied by Armley Juniors on Heights Lane are now vacant and were viewed by BARCA but they are not in a position to take on the responsibility for these at present.

One of the major obstacle is having an appropriate venue to run activities from in the Heights & Bawns estate.

41. The 4 week Emergency at Work Accredited First Aid Course is going really well with the young people due to finish 27<sup>th</sup> June 2019. The course was for 12 young people and 11 are due to complete having attended all 4 weeks.

### **Updates from Key Services**

#### **Housing Leeds - Update from Sophie Roberts & Jag Kundhi (Housing Manager Pudsey & Wortley)**

#### 42. Pudsey

The Housing Officers have recently completed the first set of walkabout for 2019/2020. The walkabouts give both staff and those who attend an opportunity to influence the wider environment. Last year these walkabouts identified issues in the Valley Road area, particularly with excessive amounts of rubbish, overgrown vegetation and damage to properties. The Housing Officer has worked hard to improve the area, she has worked closely with colleagues in the Cleaner Neighbourhoods Team. This has now resulted in the area looking much better aesthetically and ongoing work to continue to improve the area. The local lettings team have worked closely on the allocations in the area to ensure appropriate and suitable allocations are made whilst being in line with the lettings policy. We intend to do a door knock in the area in the next few weeks to discuss anti-social behaviour with residents including how to report. We also intend to look at providing information on how to dispose of rubbish correctly.

#### 43. Calverley and Farsley

There is an active residents group at the Marsden Court Sheltered Complex. The group look after the garden area at the complex and take great pride in this. Previously the group secured some garden furniture via HAP funding. Over time the group have continued to develop as has their gardening. Most recently the group requested a lawn mower via HAP. This has meant that in addition to the grass cutting the group are able to keep the grass in pristine condition. The group work hard to maintain the high standards in the gardens and this year the group will be entering Farsley In Bloom.

#### 44. Farnley & Wortley

An environmental project on the Bawns estate has now been completed, installation of new fencing, gate and A frame. This was to protect the grassed area where the Multi Games Area is and to prevent joy riders from accessing the grassed area and causing damage. This made the area look good and provide a safe area for the families to take their children and play / use the facility. This project was also match funded by the local ward members, Housing advisory panel and the area office. We have completed all of the environmental walkabout for the first quarter. Anti-Social Behaviour on the heights has reduced but there are still ongoing problems where we are working with LASBT and West Yorkshire Police tackling this issues and taking tenancy action where appropriate.

### **Corporate Considerations**

#### **Consultation and Engagement**

45. The Community Committee has, where applicable, been consulted on information detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

46. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

47. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

#### **Resources and Value for Money**

48. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

#### **Legal Implications, Access to Information and Call In**

49. There are no legal implications or access to information issues. This report is not subject to call in.

#### **Risk Management**

50. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

51. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

52. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

53. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

## Overview

At recent Committee Meetings a briefing was given around the service review for the Leeds Anti-social Behaviour Team (LASBT).

The briefing outlined the key areas of focus for the review;

- **Triage system for referrals**
- **Creation of a Community MARAC**
- **Review of Mediation provision**
- **Review of Noise Processes**
- **Creation of a Communication Plan**
- **Re-location of the LASBT West Team**
- **Development of an ASB Strategy**

This briefing provides an update of the key areas of focus as the review progresses.

A Q&A section has also been provided in response to questions raised at the Committee Meetings.

## Triage System

An effective triage system needs to identify high risk, high harm situations at the beginning of the customer journey. There has been extensive research and development work to understand how to effectively deliver this in Leeds.

Shadowing has taken place at the contact centre to listen to current call handling techniques used for both anti-social behaviour and Adult Social Care calls. There has also been consultation with police colleagues to learn from their call handling and risk assessment processes. An enhanced 'strength based conversation' script is being developed for use by the contact centre and this will identify at the first point of contact the risk attached to the call.

Consultation is underway with the contact centre around delivery of this model. It is also proposed that a central Triage Team is created, and this team will be responsible for undertaking a full risk assessment of all incidents based on the National Policing THRIVE model (Threat, Harm, Risk, Investigation Opportunities, Vulnerability & Engagement).

The team will be responsible for identifying high risk, high harm issues and ensure the appropriate level of response is provided. They will also provide advice and guidance to customers and will be a crucial link between police colleagues in the NPT's and the wider services.

## **Creation of a Community Marac**

The creation of a Community Marac will promote the early resolution for complex and persistent cases. Research is being undertaken to understand the most effective way to deliver this. We have visited Islington Council where a successful Community MARAC has been in place for some time. The learning from their model will assist us as we start to work on our own procedures, Terms of Reference, and Information Sharing/Confidentiality Agreements.

## **Mediation Provision**

The current Mediation provision has been reviewed and it is proposed that a mediation service is commissioned that has the flexibility to work in various localities and at times which suits the needs of residents.

## **Review of Noise Processes**

The noise review is ongoing and is a big piece of work given that almost 60% of incoming referrals relate to noise nuisance. We are working alongside a service design team to review current processes. We have mapped out the customer journey, and have looked at how the day time and out-of-hours services can be joined up more effectively to ensure that available resource is deployed effectively, and based on priority need.

## **Communication Plan**

Our current communications are to be reviewed (website, leaflets etc) to ensure that customers wishing to access the service have clear information and are aware of the services we are able to offer.

We are working with the communications team to look at other outlets to strengthen our communication with residents such as the use of social media.

## **Location of the LASBT West Team**

The current office provision for the West Team does not fully meet the needs of the service, and work is underway to identify alternative accommodation. It is hoped that the team can be co-located alongside a Housing Team in line with the East and South Team model.

## **Development of an ASB Strategy**

An ASB Strategy for Leeds is in development and this will set out the strategic framework for activity going forward. The strategy will be focused around the key themes; Intervention, Prevention, Enforcement, Community Empowerment and Integrated Intelligence. The strategy will include an ASB Action Plan and this will drive the work to be delivered within the strategic themes.

<b>Question - Will the Community Marac duplicate the work of other meetings?</b>
<p><b>Answer:</b> As part of the research we are undertaking around the Community Marac we are considering other meetings (such as Police Tasking) where there is the risk of duplication of efforts.</p> <p>We have looked at a number of referral mechanisms and if the right process is in place, it should negate this risk.</p>
<b>Question - How will we track outcomes of Mediation cases and know that it works?</b>
<p><b>Answer:</b> So we're aware of the effectiveness of Mediation we will ensure that a Performance Framework is in place that will evidence the number of cases managed by mediation, this will include the number of cases with a successful outcome, the average duration of a case and we will also measure the levels of customer satisfaction with the service provided.</p>
<b>Question – Is the Noise service under resourced?</b>
<p><b>Answer:</b> There is high demand for our Out of Hours Noise Service. As part of the noise review we have looked at call handling levels, how we deploy resource and have also looked at how best we can effectively manage customer expectations.</p> <p>We are reviewing the current call handling processes with a view to implementing a system where those in high risk/high harm situations are prioritised.</p>
<b>Question – Has the use of technology for noise reporting been piloted elsewhere?</b>
<p><b>Answer:</b> The service design team that are assisting with the noise review are looking at a number of options around reporting, this includes the options to report on line and also the use of mobile phone apps.</p>
<b>Question – Can LASBT identify locations across the city where there is a need to allow the necessary resources to be deployed?</b>
<p><b>Answer:</b> LASBT work closely with a range of partner and services, and under our Information Sharing Agreements we are able to share information around 'Hot Spot' and 'Cold Spot' areas. Our partnership approach means that we are able to deploy officers where there is most need.</p> <p>For future the Proposed Triage Team will also have a crucial role to play in identifying problematic people and places at the earliest opportunity.</p>
<b>Question – Is there adequate capacity for deployment of LASBT staff in the rural areas?</b>
<p><b>Answer:</b> Yes there is capacity for officers to be deployed to rural areas, and this would be based on intelligence from partners and reports of anti-social behaviour/calls for service.</p> <p>We do try and keep officers working within a geographical areas as we believe this strengthens our partnership approach. However officers can be deployed to any area across the City.</p>

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FACEBOOK highlights

20<sup>th</sup> February 2019 – 25<sup>th</sup> June 2019

Since 20<sup>th</sup> February 2019 the Outer West Community Committee Facebook page has gained: **8 new page 'likes'** (and currently has) **995 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

By far the most popular post since the 20<sup>th</sup> February was the posting regarding Health and Care careers and recruitment event.

- **has been shared 6 times**
- **has reached a total of 1,064 people**

The following are screenshots of the most popular three posts since the 20<sup>th</sup> March. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

**1st Place – 1,064** people had this post delivered to them and it had 14 post clicks, with **12** likes, comments and shares.

**Leeds City Council Outer West Community Committee**  
Published by Karen M Lcc [?] · 7 March · 🌐

**Health and Care careers and recruitment event - free and open to all**  
Leeds Civic Hall, Wednesday 15 May, 2019, 4pm to 8pm

Are you interested in working or volunteering in the health and care sector? Do you want to make a positive difference to people? If you do, Leeds has a role for you!

Come along to find out about roles, apprenticeships, jobs and careers. You can speak to health and care professionals from a range of employers across the city and discover what it's like to work in the health and care sector.

Don't miss this great chance to find out more about the many opportunities open to you in the city. Roles in a range of settings - in the community and people's homes, in hospitals and GP surgeries, and working with both adults and children.

Supporting the many different services provided for the people of Leeds to improve their health and wellbeing. For more information visit <https://leedshealthcarejobs.eventbrite.co.uk>

**Performance for your post**

1,064 People Reached

12 Likes, Comments & Shares

4 Likes	3 On Post	1 On Shares
2 Comments	2 On Post	0 On Shares
6 Shares	6 On Post	0 On Shares

14 Post Clicks

6 Photo views	0 Link clicks	8 Other Clicks
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**NEGATIVE FEEDBACK**

0 Hide post      1 Hide all posts  
0 Report as spam      0 Unlike Page

Reported stats may be delayed from what appears on posts

**2<sup>nd</sup> Place – 380** people had this post delivered, with 14 post clicks. There was also **1** post likes and shares.

**Leeds City Council Outer West Community Committee**  
Published by Karen M Lcc [?] · 15 April · 🌐

Leeds City Council are looking for an experienced and enthusiastic outreach worker to join the Gypsy, Roma, Traveller (GRT) Outreach and Inclusion Team.

The job role is to provide direct work, support and guidance to GRT families with children aged 0-5 years in order to improve outcomes for children and young people living within these communities.

### Job Opportunity

<b>Directorate</b>	Children and Families Services
<b>Service Area</b>	Learning for Life
<b>Job Title</b>	Gypsy Roma Traveller Outreach Worker
<b>Salary details</b>	C1 - £21,589 - £23,836 (pro rata)
<b>Contact Type</b>	Temporary for 12 months

Leeds is a compassionate city where culture and diversity is both important and celebrated, we want Leeds to be a Child Friendly City.

We are looking for an experienced and enthusiastic outreach worker to join the Gypsy, Roma, Traveller (GRT) Outreach and Inclusion Team. The job role is to provide direct work, support and guidance to GRT families with children aged 0-5 years in order to improve outcomes for children and young people living within these communities.

The successful candidate will be highly skilled in engaging children and young people and their families around early help approaches, be able to demonstrate a positive approach to partnership working and have both the ability and confidence to provide high support and high challenge to other services and organisations working with GRT communities in Leeds.

The ideal candidate will be able to work as part of a team and be confident and passionate around inclusion and early years. Knowledge and understanding of the issues faced by Gypsy, Roma and Traveller families is an essential requirement of the post. Applications from candidates identifying as Gypsy, Roma or Traveller and/or that are able to speak a Central or Eastern European language would be particularly welcome.

**For an informal discussion, contact Georgina Bright on (0113) 39 52855  
Mob: 07891 273116 or email: [georgina.bright@leeds.gov.uk](mailto:georgina.bright@leeds.gov.uk)**

**Performance for your post**

**380** People Reached

**1** Likes, Comments & Shares ⓘ

**0** Likes      **0** On Post      **0** On Shares

**0** Comments      **0** On Post      **0** On Shares

**1** Shares      **1** On Post      **0** On Shares

**14** Post Clicks

**9** Photo views      **0** Link clicks ⓘ      **5** Other Clicks ⓘ

**NEGATIVE FEEDBACK**

**0** Hide post      **0** Hide all posts

**0** Report as spam

Reported stats may be delayed from what appears on posts



**3<sup>rd</sup> Place – 360** people had this post delivered to them. There were **65** post clicks, with **12** likes, comments and shares.

**Leeds City Council Outer West Community Committee**  
Published by Karen M Lcc [?] · 24 April · 🌐

**Performance for your post**

**360** People Reached

**12** Reactions, comments & shares ⓘ

**3** Like      **3** On post      **0** On shares

**1** Wow      **1** On post      **0** On shares

**0** Comments      **0** On Post      **0** On Shares

**8** Shares      **4** On Post      **4** On Shares

**65** Post Clicks

**7** Photo views      **9** Link clicks ⓘ      **49** Other Clicks ⓘ

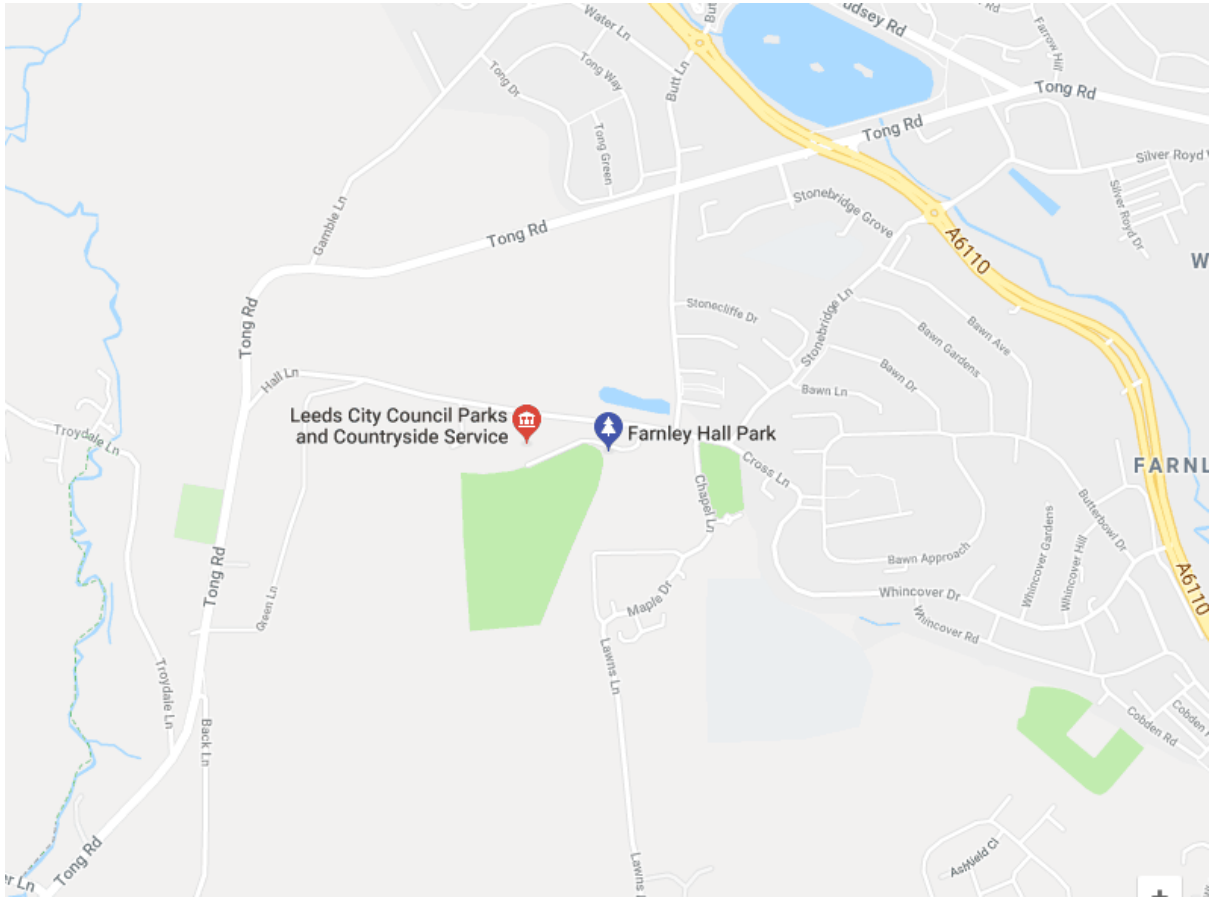
**NEGATIVE FEEDBACK**

**0** Hide post      **0** Hide all posts

**0** Report as spam      **0** Unlike Page

Reported stats may be delayed from what appears on posts

Farnley Hall Park Hall Lane, Farnley, Leeds, LS12 5HA.



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